

BY-LAWS OF THE
JOHNSON CITY URBAN AREA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
EXECUTIVE BOARD

Article I -Name

The name of the organization shall be the Johnson City Urban Area Metropolitan Transportation Planning Organization Executive Board.

Article II - Membership

The Executive Board shall be composed of principal elected officials of governmental jurisdictions participating in the Johnson City Urban Area transportation planning process.

And one Executive Board member shall be appointed by the Tennessee County Highway Officials Association per Tennessee State Law, Public Chapter NO. 479 signed into law by the Governor on May 18, 2015. The following officials shall constitute the Executive Board membership:

State of Tennessee: Governor
Town of Bluff City: Mayor
City of Elizabethton: Mayor
City of Johnson City: Mayor
Town of Jonesborough: Mayor
Town of Unicoi: Mayor
Carter County: County Mayor
Washington County: County Mayor
Tennessee County Highway Officials Association: Appointed by Association

Article III - Duties

The Executive Board constitutes the forum for cooperative transportation decision-making in the Johnson City Urban Area. As such it shall carry out the following responsibilities:

1. Overall MTPO policy;
2. Administrative and fiscal control;
3. Review and approval of all transportation planning, programming, and implementation activities within the purview of the MTPO;

4. Establishment of ad hoc committees as necessary to carry out special projects or studies.

Article IV - Organization

1. Organization of the Executive Board shall consist of a Chairman, a Vice-Chairman, and a Secretary.
2. The Mayor of Johnson City shall serve as Chairman of the Executive Board.
3. The Vice-Chairman shall be elected from the membership of the Board by majority vote of a quorum at the first Board meeting of each calendar year. The term of office of the Vice-Chairman shall be one year, or until a new election is held. There shall be no limitation on the number of successive terms a Vice-Chairman may serve, provided membership on the Executive Board is maintained.
4. The Transportation Planning Coordinator shall serve as permanent Secretary to the Executive Board.

Article V - Duties of Chairman and Vice-Chairman

1. The Chairman shall preside at all meetings of the Executive Board.
2. The Chairman shall authenticate by signature all resolutions adopted by the Executive Board.
3. The Chairman, or designated representative, shall represent the Executive Board at hearings, conferences, and other events as required.
4. In the absence of the Chairman, the Vice Chairman shall discharge all duties of the Chairman.

Article VI - Duties of the Transportation Planning Coordinator

1. The Executive Board shall appoint a Transportation Planning Coordinator to carry out certain administrative and planning duties as determined by the Executive Board and by statute.
2. The Transportation Planning Coordinator shall be under the administrative jurisdiction of the City of Johnson City but shall be under the overall direction of the Executive Board.

Article VII - Meetings

1. The Executive Board shall meet annually or as required to maintain administrative control on the planning and implementation process.
2. Each member of the Executive Board may designate an alternate to attend meetings and conduct business in the member's absence.
3. A simple majority of the Executive Board membership or designated alternates shall constitute a quorum. A quorum shall be necessary for the official transaction of Board business.

Article VIII - Amendment

These by-laws may be amended by a majority vote of a quorum at any Executive Board meeting.

Date: August 13, 2015