



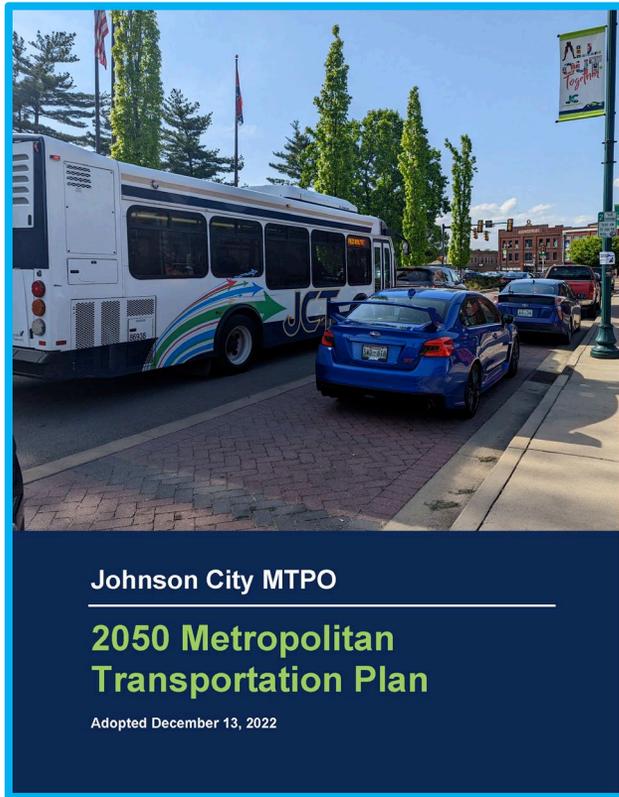
Grants - Transportation

Federal State

AND THE MPO

6/14/2023

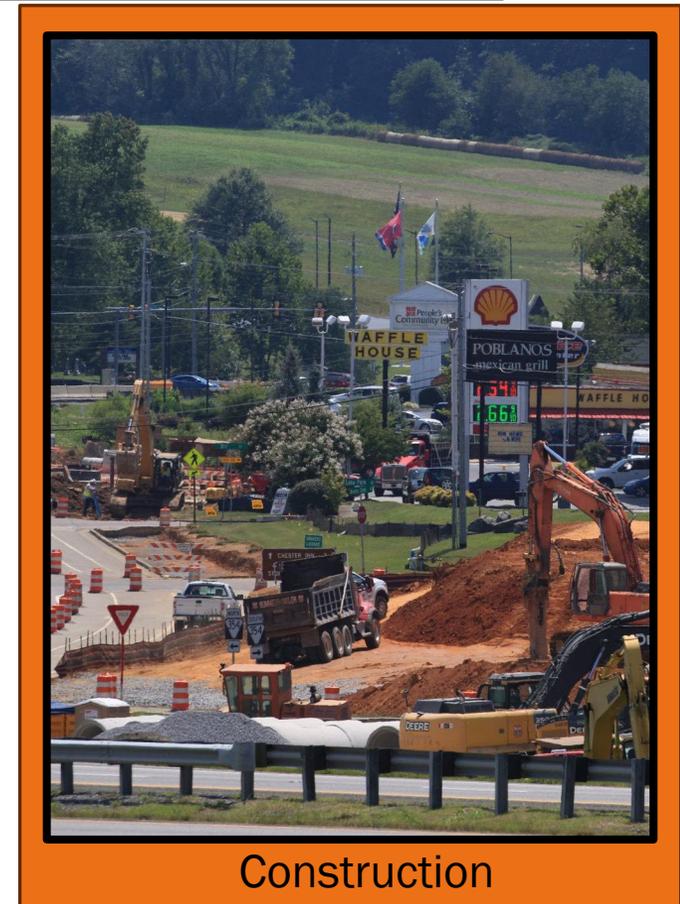
MPO Transportation Planning Process



Plan



Program



Grant awarded! Wait, now what?

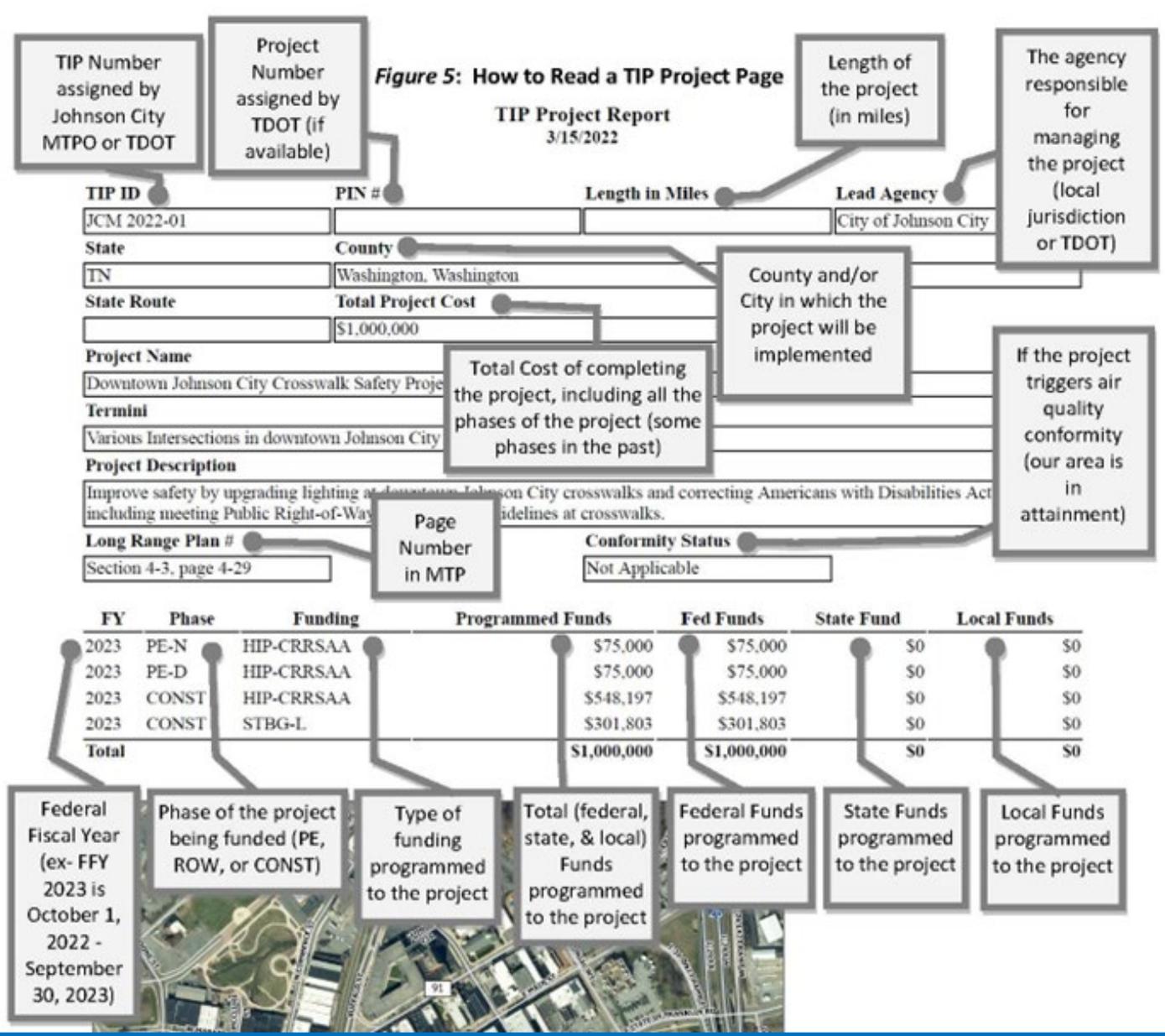
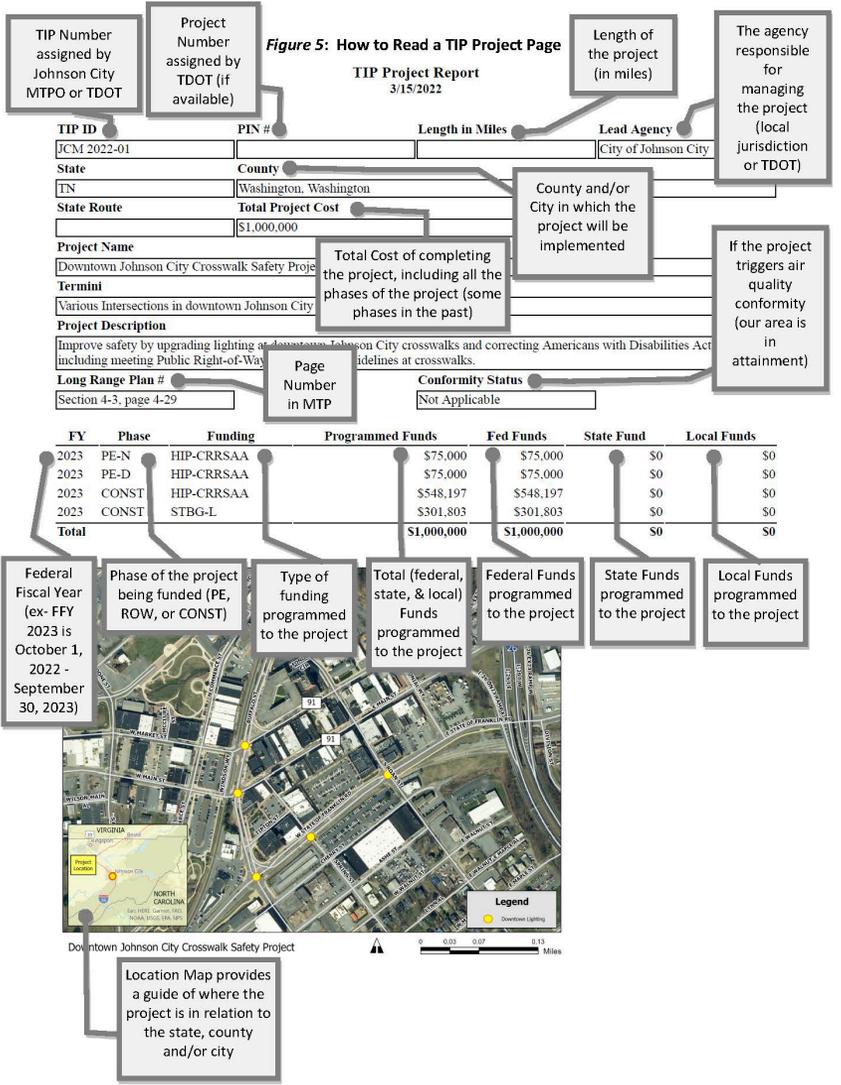
Is the project in the Johnson City Metropolitan Transportation Plan? ✓

Will the Grant cover the entire project or will additional funding be needed ?

Do we have the staff in house to manage this or will we have to hire an engineer? ?

Is the project in the Johnson City Transportation Improvement Program? ✗

When can we start building the darn thing?



Grant awarded! Wait, now what?

Welcome to the Tennessee Department of Transportation



Local Programs

Project Initiation

Notice to proceed - NEPA

Notice to Proceed – Right of Way

STOP!!!! DO Not Proceed!!!!

Contract

Contract Extension

Environment
Assessment

eGrants?

Invoicing

Bat Survey

Permits

TDOT PIN

Categorical Exclusion

EIS?

Desktop Review
Project Audit

Project Manager –
TDOT? Local Jurisdiction?

Engineering Consultant
It is on them, not me - WRONG

Wait, we need
more money!

When can we start building the darn thing?

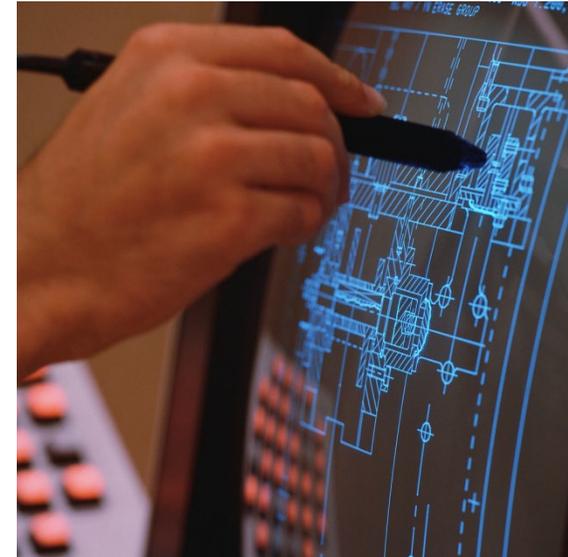
National Environmental Policy Act of 1970 then design the project

PE - N



National Environmental Policy Act – 1970
Impact on the Environment
Signed into law by President Nixon

PE - D



Design of project

TDOT NEPA

RE: [EXTERNAL] RE: PIN 133219.00, Notice to Proceed with Funded NEPA, City of Johnson City, Washington County (LPA) - Message (HT... Search

File Message Help Acrobat

RE: [EXTERNAL] RE: PIN 133219.00, Notice to Proceed with Funded NEPA, City of Johnson City, Washington County (LPA)

 TDOT Env.LocalPrograms <TDOT.Env.LocalPrograms@tn.gov>
To: Todd, Anthony
Cc: Kimery Grant; Chasity Bell; Berry, Glenn

You forwarded this message on 6/13/2023 9:49 AM.

 41 KB	 412 KB	 40 KB
 EB scope of work Final.docx 3 MB	 EJ Data Analysis Template (v5.2023).xlsx 19 KB	 Environmental Justice Analysis Instructions.docx 1 MB
 Environmental Justice Letter Template.docx 15 KB	 Local Programs CE Template 072619.pdf 13 MB	 LP Guidance Doc Ver 8.21.2019 (Revised Final).pdf 1 MB

Good morning,

Thank you for reaching out. We are looking forward to working with you on this project. Before a Categorical Exclusion (CE) can be completed, the document must be coordinated with reviewing agencies and TDOT Environmental Technical Sections for environmental clearance. We will act as a liaison on your behalf with all technical sections, meaning you will be working directly with our office, the TDOT Environmental Division NEPA Office, via email to TDOT.Env.LocalPrograms@tn.gov.

There are a couple of items we will need from you to kick off the coordination process. They are the Initial Studies Coordination Form with attachments, and Section 106 Assessment. You will find templates for each of those items attached. The Coordination Form is used to coordinate the project with TDOT Ecology, TDOT Air Quality and Noise, TDOT Multimodal, and TDOT Hazardous Materials. Also attached is the TDOT Air Quality Procedures Manual, which will assist you in completing the Air Quality section of the Initial Studies Coordination Form.

The project will also be reviewed by the State Historic Preservation Office (SHPO). This requires a Section 106 submission. The documentation for this depends heavily on right-of-way (ROW) and easements. If ROW and easements are needed, work beyond the standard Cultural Resources template may be needed. The presence of historical buildings/districts in the project areas could also require additional work which may result in hiring a firm or consultant.

The Environmental Boundaries (EB) Scope of work template is also attached. This document will be necessary if there are any water resources within the project area, or if your project requires breaking ground.

If your project involves ROW/easement acquisition, an Environmental Justice (EJ) analysis is necessary. If the project requires review and approval by the Federal Highway Administration (FHWA) an EJ letter attached to the beginning of the analysis is necessary. Attached are the EJ Data Analysis template, instructions on how to complete the analysis, and a template for the EJ letter.

Please fill in the requested project information and return as Word documents; please submit the attachments in a separate PDF for the Initial Studies Coordination Form and Section 106 Assessment. We will review your materials and may request some edits. Once the documents are ready, we will coordinate the project with the TDOT Environmental Technical Sections.

After the needed responses and clearances are received, the coordination will be used to complete the CE. I have also attached the CE template as we well as the companion guidance document.

Please let us know if you have any questions or need additional information.

Thanks!


Monica Kain | Environmental Studies Specialist
Environmental Division/ NEPA Programs Office
James K. Polk Building, 9th Floor
505 Deaderick St., Nashville, TN 37243
Phone: (615) 253-4686
Email: tdot.env.localprograms@tn.gov

From: Todd, Anthony <atodd@johnsoncitytn.org>

Type here to search

11:59 AM
6/13/2023

Be prepared... 9 attachments

Right of Way Phase

U.S. Department of Transportation
Federal Highway Administration

About Programs Resources Briefing Room Contact Search FHWA

Office of Planning, Environment, & Realty (HEP)

Planning Environment Real Estate

HEP Events Guidance Publications Glossary Awards Contacts

Realty

Uniform Act Right-of-Way Outdoor Advertising Control

FHWA → Real Estate → Local Public Agencies

Real Estate Acquisition Guide For Local Public Agencies



[Continue to contents...](#)

Download

The guide is available for download in PDF format: [reag.pdf](#) (3.5MB)

Acknowledgements

The FHWA gratefully acknowledges the contributions of the Maryland State Highway Administration and the Colorado Department of Transportation. We thank them for their assistance in providing many of the photographs used in this publication.

Updated: 1/31/2019

HEP Home | Planning | Environment | Real Estate

Utilities are including in the Right of Way Phase

“The purpose of this publication is to establish a procedure governing the adjustment, installation and relocation for Utilities involved in State right-of-way acquisition.

This publication is for the use of Department personnel as well as public and private agencies affected by highway Construction.”

Utility Manual
Tennessee Department of Transportation

Grant awarded! Wait, now what?

Welcome to the Tennessee Department of Transportation



Local Programs

1st Contact:

Taylor Lee
Transportation Program Supervisor
Regions 1 & 3 – Locally Managed Projects
Phone: 615.532.3166
Email: Taylor.M.Lee@tn.gov

2nd Contact:

Kimery Grant
Transportation Manager 2
Phone: 615.741.5323
Email: Kimery.Grant@tn.gov

[TDOT – LOCAL Programs Training](#)

Document when you contact Local Programs & copy me

Time...



- **February 4, 2021** – Letter to Mayor Joe Wise, Glenn Berry copied on COVID Relief funds for (See attached letter “Small MPO Chairman Letter COVID Relief Johnson City.pdf”)
- **December 8, 2021** – MTPO amended the current TIP for Downtown Johnson City Crosswalk Safety Project using CRRSSA-HIP and STBG Local funds (see attached TIP Sheet). It took us some time on project selection, then set a meeting and the MTPO Executive Board approved the TIP amendment. This time, between Feb. and December of 2021 is on the MTPO. (See link to minutes - [Minutes Dec 8 2021.pdf, Item 4](#))
- **April 4, 2022** – Project Initiation (NOT CONTRACT – see attached eGrants screen capture for reference)
- **August 10, 2022** – Contract process started. There may be notes added in the eGrants System, but I do not have access to it. (See attached “egrants screen capture.pdf” for reference from Local Project Manager)
- **October 1, 2022** – Contract was sent to the city via Adobe Sign for TDOT PIN 133219.00. After a review of the contract, the funding sources and amounts did not match the TIP Sheet that was approved by the Johnson City MTPO Executive Board. Attachment A of the contract was incorrect. A correction was requested. (see attached “Vicki Armour has copied you on PIN 133219.00 Contract No 220226.pdf” & “TIP Sheet and Attachment A markup for corrections.pdf”).
- **January 30, 2023** – Letter received from TDOT on CRRSSA-HIP funds for justification needed to TDOT to extend until September 30, 2023 (see attachment “COVID Relief Remaining Funds Johnson City MPO 013023.pdf”)
- **March 16, 2023** – Letter sent by Randy Trivette through email from Glenn Berry MPO manager in response to Letter from January 30, 2023 (see attachment “Response to Deputy Governor and TDOT Commissioner Butch Eley Letter”)

March 28, 2023 – MPO received email from Local Programs saying a new contract matching the TIP Sheet would be sent out. Local Project Manager received the new contract that evening. It was sent to city attorney’s office for review and Administration approval for next City Commission. Unfortunately, the deadline for the commission meeting on April 6, 2023 was missed. The contract was delayed until the April 20, 2023 City Commission Meeting.

April 20, 2023 – Revised contract approved with city signature (electronic) by Johnson City Commission at their Thursday night meeting. (See link to the minutes of the meeting: <https://johnsoncitytn.civicweb.net/document/58594/>)

April 26, 2023 – TDOT executed contract with TDOT signatures (electronic); great progress on the timeline for signatures! (see email below)

May 19, 2023 – The City of Johnson City has not received a Notice to Proceed for this project.

May 30, 2023 – \$75,000 federally obligated for PE (NEPA) per FMIS; MTPO was notified by Ronnie Porter of the obligation.

June 3, 2023 – CRRSSA-HIP funds were rescinded once the President signed the bill into law. A TIP Modification was submitted to replace CRRSSA-HIP funds with STBG-MPO Local Funds.

June 6, 2023 – Notification to proceed was sent to local jurisdiction

June 9, 2023 – Local Jurisdiction notified TDOT they are ready to proceed with the NEPA phase.

TIP to Bid Letting and Contract Award

2017 Included in TIP

JOHNSON CITY MTPPO
Fiscal Years 2020-2023 Transportation Improvement Program

Project Name	SR 34 at Industrial Park Rd Traffic Signal Upgrade	TIP #	2017-02
Improvement Type	Signal Upgrades	Lead Agency	Bluff City
County	Sullivan County	Length	0.00
		Regional Plan ID	TSM, page 5-26
Air Quality Status	Attainment	TDOT PIN	127426.00
		Project Cost	\$625,000.00
Route	SR034 (Bristol Hwy)		
Location	Intersection of SR034 (US 11E/19W) at Industrial Park Rd		
Project Description	Upgrade and install traffic signal at intersection of SR-34 (US-11E/19W) and Industrial Park Road to improve safety and congestion, such as: mast arms, emergency pre-emption devices, advanced traffic controls, etc.		

Fiscal Year	Type of Work	Funding Type	Total Funds	Federal Funds	State Funds	Local Funds
2020	PE- Design	STBG-M	\$8,000.00	\$8,000.00	\$0.00	\$0.00
2021	Construction	STBG-M	\$533,000.00	\$533,000.00	\$0.00	\$0.00
2021	PE- NEPA	STBG-M	\$67,000.00	\$67,000.00	\$0.00	\$0.00
2021	PE- Design	STBG-M	\$5,000.00	\$5,000.00	\$0.00	\$0.00
TOTAL			\$613,000.00	\$613,000.00	\$0.00	\$0.00

REVISION HISTORY

12/8/2020	Amend# 1	Amended to move the CONST Phase from FY 2020 to FY 2021 and add an additional \$225,000 (Federal), for a new total of \$415,000.
12/15/2020	Adjust# 12	Modified to add an additional \$67,000 for PE-NEPA phase in FY 2021 (100% federal). Also, modified to add an additional \$5,000 for PE-Design phase in FY 2021 (100% federal). Please see notes for previous PE obligations.
2/23/2021	Adjust# 15	Modified to add an additional \$92,000 total (100% federal) to the CONST Phase in FY 2021.
4/6/2021	Adjust# 17	Modified to add an additional \$26,000 for CONST in FY 2021.



February 05, 2021
Bid Letting for
Construction

County SULLIVAN

Total Bid
\$506,885.07

Estimate
\$511,760.00

What next...

In New
DRAFT
TIP

Awaiting
STIP Approval
From FHWA

Late June

Contact:

Taylor Lee

Transportation Program
Supervisor

Regions 1 & 3 – Locally Managed
Projects

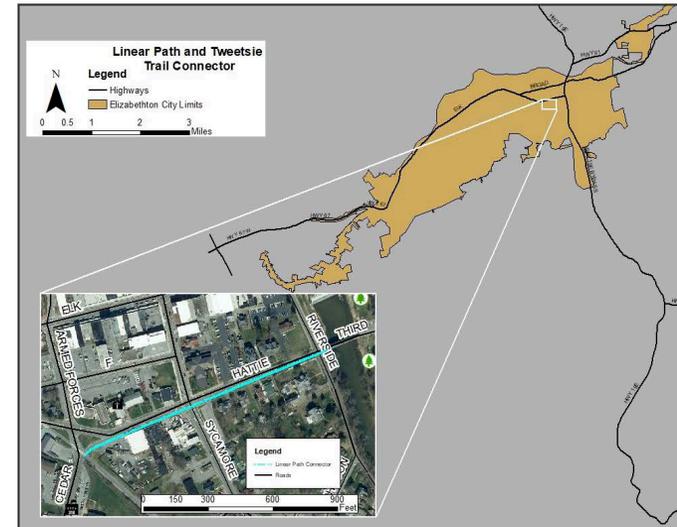
Phone: 615.532.3166

Email: Taylor.M.Lee@tn.gov

TIP Project Report 6/27/2022

TIP ID	PIN #	Length in Miles	Lead Agency
JCM 2023-10		0.23	Elizabethton
State		County	
TN		Carter	
State Route		Total Project Cost	
		\$360,000	
Project Name			
Linear Path and Tweetsie Trail Connector			
Termini			
Hattie Avenue, from Cedar Avenue to South Riverside Drive			
Project Description			
The proposed path along Hattie Avenue would connect the Linear Path at South Riverside Drive to the Tweetsie Trail at Cedar Avenue. The proposed connector is a ten foot wide path with a painted centerline that separates the five foot lanes in each direction and a minimum two foot buffer between vehicular traffic.			
Long Range Plan #		Conformity Status	
TA, page 5-27		Not Applicable	

FY	Phase	Funding	Programmed Funds	Fed Funds	State Fund	Local Funds
2024	PE-N	STBG-L	\$30,000	\$24,000	\$0	\$6,000
2025	PE-D	STBG-L	\$30,000	\$24,000	\$0	\$6,000
2026	CONST	STBG-L	\$300,000	\$240,000	\$0	\$60,000
Total			\$360,000	\$288,000	\$0	\$72,000





Things to keep in mind when considering a Grant.

1. Have a project in mind *before* applying. In other words you are looking for a grant to fund your project.
2. When writing the grant be prepared to work with Public Works or other staff. Usually they will have the cost estimates and other details.
3. Make sure your city or county elected officials are on board with applying for the grant.
4. For transportation related grants, coordinate with your MPO before hand, not after. TDOT will, at some point ask you, “Is this in the MTP, TIP, and is it a priority for the MPO?”