

"Representing the Town of Bluff City, City of Elizabethton, City of Johnson City, Town of Jonesborough,
portion of the Town of Unicoi, and portions of Carter, Sullivan, and Washington Counties"

October 3, 2019

Ms. Nancy Hirsch
Tennessee Department of Transportation
Suite 900, James K. Polk Building
505 Deaderick Street
Nashville, Tennessee 37243-0334

Subject: Administrative Modification for the Johnson City MTPO FYs 2020-2021 UPWP

Dear Ms. Hirsch:

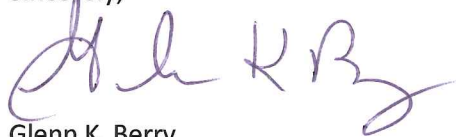
The Johnson City MTPO has completed an administrative modification to the Federal Fiscal Years 2020-2021 Unified Planning Work Program to add a planning project that was funded by the Surface Transportation Block Grant Program. This project was amended into the FY 2017-2020 Transportation Improvement Program (TIP) and carried over into the new FY 2020-2023 TIP. Per the federal guidelines that were shared with us, we have made the following changes for this project's funding to remain in compliance with federal laws and regulations:

- Adjusted FY 2020 to add a new Task G – ADA Transition Plan for City of Elizabethton:
 - Amounts: Total of \$155,000 (\$124,000 Federal, \$31,000 Local)

We have also adjusted the three sets of tables to show the funds for the new task. We have enclosed the old and adjusted pages. Changes to the adjusted pages are highlighted.

If you have any other questions or need additional information, please let me know.

Sincerely,



Glenn K. Berry
MPO Manager

Enclosure

cc: Jon Hartman-Brown

Task G: ADA Transition Plan for the City of Elizabethton

Background: The City of Elizabethton (the project lead and responsible agency) has received Surface Transportation Block Grant funds that were programmed in the FY 2017-2020 TIP and carried over into the FY 2020-2023 TIP. These funds are also being shown in this UPWP, by request of FHWA.

Responsible Agency: City of Elizabethton

Purpose: To hire a consultant to complete an ADA Transition Plan that will improve accessibility to those with disabilities to comply with ADA requirements.

Activities for FY 2020

- Obligate funds;
- Issue a Request for Proposals to contract with a consultant to complete the ADA Transition Plan, evaluate proposals and select the best-rated firm; and
- Consultant will gather and analyze existing data, prepare a Self-Evaluation analysis and present a final ADA Transition Plan for the City of Elizabethton.

End Products (Schedule) – FY 2020

End Products	By Whom	When
Evaluate consultants from TDOT's approved list	City of Elizabethton Staff	By Oct 2019
Receive the Notice to Proceed	City of Elizabethton Staff	By Oct 2019
Issue contract to selected firm	City of Elizabethton Staff	By Nov 2019
Gather data and conduct analysis	City of Elizabethton Staff; Consultant	By Jun 2020
Prioritize list of projects in Self-Evaluation	City of Elizabethton Staff; Consultant	By Aug 2020
Submit final ADA Transition Plan document	City of Elizabethton Staff; Consultant	By Sept 2020

Budget and Funding Source

ADA Transition Plan – FY 2020				
STBG Funds		TDOT Match	Local Match	Project Total
FHWA	FTA			
\$124,000	\$0	\$0	\$31,000	\$155,000

Budget Summary – Funding Sources

Table 6
Funding Sources- Johnson City Urbanized Area
Fiscal Year 2020

TASK	CONSOLIDATED PLANNING GRANT					TOTAL
	FHWA PL 112 80%	LOCAL MATCH 20%	FTA Sec. 5303 80%	TDOT MATCH 10%	LOCAL MATCH 10%	
A1. Administration	\$80,000	\$20,000	\$24,000	\$3,000	\$3,000	\$130,000
A2. Data Inventories	\$72,000	\$18,000	\$0	\$0	\$0	\$90,000
B. MTP	\$20,000	\$5,000	\$0	\$0	\$0	\$25,000
C. TIP	\$20,000	\$5,000	\$4,000	\$500	\$500	\$30,000
D. Transit Planning	\$0	\$0	\$20,000	\$2,500	\$2,500	\$25,000
E. Sub-Area Study	\$104,000	\$26,000	\$0	\$0	\$0	\$130,000
F. TMA Study	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$296,000	\$74,000	\$48,000	\$6,000	\$6,000	\$430,000

Budget Summary – Funding Sources

Table 6
Funding Sources- Johnson City Urbanized Area
Fiscal Year 2020

TASK	CONSOLIDATED PLANNING GRANT					TOTAL
	FHWA PL 112 80%	LOCAL MATCH 20%	FTA Sec. 5303 80%	TDOT MATCH 10%	LOCAL MATCH 10%	
A1. Administration	\$80,000	\$20,000	\$24,000	\$3,000	\$3,000	\$130,000
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B. MTP	\$20,000	\$5,000	\$0	\$0	\$0	\$25,000
C. TIP	\$20,000	\$5,000	\$4,000	\$500	\$500	\$30,000
D. Transit Planning	\$0	\$0	\$20,000	\$2,500	\$2,500	\$25,000
E. Sub-Area Study	\$104,000	\$26,000	\$0	\$0	\$0	\$130,000
F. TMA Study	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$296,000	\$74,000	\$48,000	\$6,000	\$6,000	\$430,000

TASK	FHWA STBG 80%	LOCAL MATCH 20%	TOTAL
G. ADA Transition Plan	\$124,000	\$31,000	\$155,000
TOTAL	\$124,000	\$31,000	\$155,000

**Table 7
Funding Sources- Johnson City Urbanized Area
Fiscal Year 2021**

TASK	CONSOLIDATED PLANNING GRANT					TOTAL
	FHWA PL 112 80%	LOCAL MATCH 20%	FTA Sec. 5303 80%	TDOT MATCH 10%	LOCAL MATCH 10%	
A1. Administration	\$80,000	\$20,000	\$24,000	\$3,000	\$3,000	\$130,000
A2. Data Inventories	\$36,000	\$9,000	\$0	\$0	\$0	\$45,000
B. MTP	\$20,000	\$5,000	\$8,000	\$1,000	\$1,000	\$35,000
C. TIP	\$20,000	\$5,000	\$4,000	\$500	\$500	\$30,000
D. Transit Planning	\$0	\$0	\$24,000	\$3,000	\$3,000	\$30,000
E. Sub-Area Study	\$0	\$0	\$0	\$0	\$0	\$0
F. TMA Study	\$60,000	\$15,000	\$36,000	\$4,500	\$4,500	\$120,000
TOTAL	\$216,000	\$54,000	\$96,000	\$12,000	\$12,000	\$390,000

Table 7
Funding Sources- Johnson City Urbanized Area
Fiscal Year 2021

TASK	CONSOLIDATED PLANNING GRANT					TOTAL
	FHWA PL 112 80%	LOCAL MATCH 20%	FTA Sec. 5303 80%	TDOT MATCH 10%	LOCAL MATCH 10%	
A1. Administration	\$80,000	\$20,000	\$24,000	\$3,000	\$3,000	\$130,000
A2. Data Inventories	\$36,000	\$9,000	\$0	\$0	\$0	\$45,000
B. MTP	\$20,000	\$5,000	\$8,000	\$1,000	\$1,000	\$35,000
C. TIP	\$20,000	\$5,000	\$4,000	\$500	\$500	\$30,000
D. Transit Planning	\$0	\$0	\$24,000	\$3,000	\$3,000	\$30,000
E. Sub-Area Study	\$0	\$0	\$0	\$0	\$0	\$0
F. TMA Study	\$60,000	\$15,000	\$36,000	\$4,500	\$4,500	\$120,000
TOTAL	\$216,000	\$54,000	\$96,000	\$12,000	\$12,000	\$390,000

TASK	FHWA STBG 80%	LOCAL MATCH 20%	TOTAL
G. ADA Transition Plan	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0

Budget Summary – Agency Participation

Table 8
Agency Participation- Johnson City Urbanized Area
Fiscal Year 2020

TASK		TDOT	MPO	TOTAL
A1.	Administration	\$3,000	\$127,000	\$130,000
A2.	Data Inventories	\$0	\$90,000	\$90,000
B.	MTP	\$0	\$25,000	\$25,000
C.	TIP	\$500	\$29,500	\$30,000
D.	Transit Planning	\$2,500	\$22,500	\$25,000
E.	Sub-Area Study	\$0	\$130,000	\$130,000
F.	TMA Study	\$0	\$0	\$0
TOTAL		\$6,000	\$424,000	\$430,000

Budget Summary – Agency Participation

Table 8
Agency Participation- Johnson City Urbanized Area
Fiscal Year 2020

TASK		TDOT	MPO	TOTAL
A1.	Administration	\$3,000	\$127,000	\$130,000
A2.	Data Inventories	\$0	\$90,000	\$90,000
B.	MTP	\$0	\$25,000	\$25,000
C.	TIP	\$500	\$29,500	\$30,000
D.	Transit Planning	\$2,500	\$22,500	\$25,000
E.	Sub-Area Study	\$0	\$130,000	\$130,000
F.	TMA Study	\$0	\$0	\$0
TOTAL		\$6,000	\$424,000	\$430,000

TASK		TDOT	Elizabethton	TOTAL
G.	ADA Transition Plan	\$0	\$155,000	\$155,000
TOTAL		\$0	\$155,000	\$155,000

**Table 9
Agency Participation- Johnson City Urbanized Area
Fiscal Year 2021**

TASK		TDOT	MPO	TOTAL
A1.	Administration	\$3,000	\$127,000	\$130,000
A2.	Data Inventories	\$0	\$45,000	\$45,000
B.	Long Range Planning	\$1,000	\$34,000	\$35,000
C.	TIP	\$500	\$29,500	\$30,000
D.	Transit Planning	\$3,000	\$27,000	\$30,000
E.	Sub-Area Study	\$0	\$0	\$0
F.	TMA Study	\$4,500	\$115,500	\$120,000
TOTAL		\$12,000	\$378,000	\$390,000

Table 9
Agency Participation- Johnson City Urbanized Area
Fiscal Year 2021

TASK		TDOT	MPO	TOTAL
A1.	Administration	\$3,000	\$127,000	\$130,000
A2.	Data Inventories	\$0	\$45,000	\$45,000
B.	Long Range Planning	\$1,000	\$34,000	\$35,000
C.	TIP	\$500	\$29,500	\$30,000
D.	Transit Planning	\$3,000	\$27,000	\$30,000
E.	Sub-Area Study	\$0	\$0	\$0
F.	TMA Study	\$4,500	\$115,500	\$120,000
TOTAL		\$12,000	\$378,000	\$390,000

TASK		TDOT	Elizabethton	TOTAL
G.	ADA Transition Plan	\$0	\$155,000	\$155,000
TOTAL		\$0	\$155,000	\$155,000

Budget Summary – Agency Participation by Funding Source

Table 10
Agency Participation by Funding Source
Fiscal Year 2020

AGENCY	CONSOLIDATED PLANNING GRANT					TOTAL
	FHWA PL 112 80%	LOCAL MATCH 20%	FTA SEC. 5303 80%	TDOT MATCH 10%	LOCAL MATCH 10%	
TDOT Match	\$0	\$0	\$0	\$6,000	\$0	\$6,000
MPO	\$296,000	\$74,000	\$48,000	\$0	\$6,000	\$424,000
TOTAL	\$296,000	\$74,000	\$48,000	\$6,000	\$6,000	\$430,000

Budget Summary – Agency Participation by Funding Source

Table 10
Agency Participation by Funding Source
Fiscal Year 2020

AGENCY	CONSOLIDATED PLANNING GRANT					TOTAL
	FHWA PL 112 80%	LOCAL MATCH 20%	FTA SEC. 5303 80%	TDOT MATCH 10%	LOCAL MATCH 10%	
TDOT Match	\$0	\$0	\$0	\$6,000	\$0	\$6,000
MPO	\$296,000	\$74,000	\$48,000	\$0	\$6,000	\$424,000
TOTAL	\$296,000	\$74,000	\$48,000	\$6,000	\$6,000	\$430,000

AGENCY	FHWA STBG 80%	Local Match 20%	TOTAL
Elizabethton	\$124,000	\$31,000	\$155,000
TOTAL	\$124,000	\$31,000	\$155,000

**Table 11
Agency Participation by Funding Source
Fiscal Year 2021**

AGENCY	CONSOLIDATED PLANNING GRANT					TOTAL
	FHWA PL 112 80%	LOCAL MATCH 20%	FTA SEC. 5303 80%	TDOT MATCH 10%	LOCAL MATCH 10%	
TDOT Match	\$0	\$0	\$0	\$12,000	\$0	\$12,000
MPO	\$216,000	\$54,000	\$96,000	\$0	\$12,000	\$378,000
TOTAL	\$216,000	\$54,000	\$96,000	\$12,000	\$12,000	\$390,000

Table 11
Agency Participation by Funding Source
Fiscal Year 2021

AGENCY	CONSOLIDATED PLANNING GRANT					TOTAL
	FHWA PL 112 80%	LOCAL MATCH 20%	FTA SEC. 5303 80%	TDOT MATCH 10%	LOCAL MATCH 10%	
TDOT Match	\$0	\$0	\$0	\$12,000	\$0	\$12,000
MPO	\$216,000	\$54,000	\$96,000	\$0	\$12,000	\$378,000
TOTAL	\$216,000	\$54,000	\$96,000	\$12,000	\$12,000	\$390,000

AGENCY	FHWA STBG 80%	Local Match 20%	TOTAL
Elizabethton	\$124,000	\$31,000	\$155,000
TOTAL	\$124,000	\$31,000	\$155,000