

AGENDA
JOHNSON CITY MTPO
Executive Board
Tuesday August 28, 2012 at 9:00a.m.
137 West Market Street, Johnson City, TN
Johnson City Transit Center, 1st Floor Training Room

Call to Order

1. Approval of Minutes- (August 15, 2012)

2. Self Certification Resolution
 - **Resolution 2012-05 (Vote Required)**

3. Consider approval of Amendment to the FY 2011-2014 TIP to include 5309 funding for capital expenses for FY 2012 for Johnson City Transit.
 - **Resolution 2012-08 (Vote Required)**

4. Other Business / Citizens Concerns

5. Adjourn

ITEM 1

Approval of minutes from the August 15, 2012 Executive Board & Staff Meeting.

**Johnson City Metropolitan Planning Organization
Executive Board and Executive Staff Meeting,
Wednesday August 15, 2012 at 9:30a.m.
Johnson City Transit Center, 1st Floor Training Room
137 West Market Street, Johnson City, TN**

Executive Board Present

Deborah Fleming for Governor Bill Haslam, State of Tennessee
Vice Mayor Carriger, City of Johnson City
Jon Hartman for the Honorable Mayor Alexander, City of Elizabethton
The Honorable Mayor Humphrey, Carter County
The Honorable Mayor Eldridge, Washington County

Executive Board Not Present

The Honorable Mayor Lynch, Town of Unicoi
The Honorable Mayor Wolfe, Town of Jonesborough

Executive Staff Present

Pete Peterson, City of Johnson City
John Deakins, Jr., Washington County Highway Superintendent
Jon Hartman for Fred Edens, Elizabethton
Jane Fillers for Eldonna Janutolo, Johnson City Transit

Executive Staff Not Present

Jack Perkins, Carter County Highway Department Superintendent
Bob Browning, Town of Jonesborough
Susan Reid, First Tennessee Development District

Others Attending

Glenn Berry, Johnson City MTPO
Jeff Rawles, Johnson City MTPO
Mike Potter, City of Elizabethton
Anthony Todd, City of Johnson City- Traffic Engineering Manager
Donna Bridwell, Johnson City Transit
Preston Elliott, RPM
Mary Butler, Johnson City Transit
Mike Arsenault, JC Public Works
Angie Carrier, City of Johnson City

Summary of Motions Passed:

- **Approved** minutes from June 6, 2012.
- **Deferred**- Resolution 2012-06- amendment to the FY 2011-2014 TIP to include funding for road resurfacing project at various locations for Johnson City for FY 2012.
- **Approved** FY 2013 Unified Planning Work Program (UPWP) (Resolution 2012-07).
- **Deferred**- Amendment to FY 2011-2014 TIP to include 5309 funding for capital expenses for FY 2012 for Johnson City Transit (Resolution 2012-08). Deferred to August 28, 2012 Board Meeting.

Meeting Minutes:

Call to Order: Meeting called to order at 9:35 a.m. by Mr. Carriger. A sign-in sheet was passed to each person.

Agenda Item 1: The minutes from the June 6, 2012 meeting were reviewed. Mr. Hartman made a motion for the board to approve the document. Mr. Deakins seconded the motion. All approved. Motion carried.

Agenda Item 2:

Consider approval of Self-Certification Resolution

Mr. Berry stated since the two TIP amendments were being deferred to a later meeting date that a Self-Certification did not need to be approved.

Agenda Item 3:

Consider approval of Amendment (Resolution 2012-06) to the FY 2011-2014 TIP to include funding for road resurfacing at various locations for Johnson City for FY 2012. Mr. Berry stated that after a meeting with Federal Highway Administration (FHWA) the previous week he was recommending to defer the TIP amendment to a later date. Mr. Berry explained that the VA Connector Road Project would be evaluated by FHWA in the upcoming weeks and if a decision was made that Local STP funds could be used to fund the construction phase of the VA connector the Board could then decide which project they would like to fund. If Local STP funds could not be used to fund construction for the VA connector, then the TIP would be amended at a later date to include the resurfacing project for Johnson City.

The Board agreed to defer the resurfacing project until a decision could be made for the VA connector project.

Agenda Item 4:

Mr. Berry stated that an Executive Board vote was required to adopt the FY 2013 Unified Planning Work Program (UPWP). He explained that the UPWP runs from October 1, 2012 to September 30, 2013. The Unified Planning Work Program outlines task along with funding amounts, to be conducted in this time period. It also covers all JC MTPO administrative and planning activities for day to day operations. Mr. Berry further explained that the UPWP is reviewed by the Tennessee Department of Transportation, Federal Transit Administration, and Federal Highway. Mr. Berry also noted one new task for the FY 2013 UPWP, TIP Software Database Application. Mr. Berry explained that the MTPO would be exploring the use of a web interface database to maintain TIP projects. He also stated the Nashville MPO was currently using this type of program. Mr. Berry said an outside party would be used in developing this software. Mr. Humphrey made a motion for the board to approve. Ms. Fleming seconded the motion. All approved. Motion carried.

Agenda Item 5:

Consider approval of Amendment to the FY 2011-2014 TIP to include 5309 funding for capital expenses for FY 2012 for Johnson City Transit. Mr. Berry informed the Board and Staff that flooding from the previous week had damaged some of the transit buses, but at this time he was recommending the Board to defer the amendment to a later date. Mr. Berry explained that this would give transit time to receive dollar amounts from TDOT and comply with MTPO public participation procedures. Ms. Fleming made a motion for the board to defer the approval of the transit TIP amendment. Mr. Humphrey seconded the motion. All approved. Motion carried.

Agenda Item 6:

Mr. Preston Elliot gave an update on the Region's 2040 Long Range Transportation Plan (LRTP) regarding population projections, land use current and future, and employment projections for the Johnson City MSA for the transportation model. Mr. Preston also stated to the Board and Staff that the transportation model had been submitted to Bob Rock with TDOT for review.

Agenda Item 7: Other Business/Citizens concerns. Mr. Berry set a tentative Executive Board meeting date for August 28, 2012 @ 9:00am to approve the TIP amendment for Johnson City Transit. He stated he would follow-up with Board members to verify this date.

Agenda Item 8: Mr. Carriger made closing statements, and the meeting was adjourned at approximately 10:15 a.m.

ITEM 2

Resolution 2012-05 Consider a resolution reaffirming the “Self Certifications and Federal Certifications” for the Johnson City MTPO that must accompany amendments to the Transportation Improvement Program (TIP).

The Johnson City MTPO is required to comply with federal law to “Self Certify” they are following all regulations as identified in U.S. CFR 23 Section 450.334 and an approved certification must be sent with the entire proposed TIP or when it is amended.

This item requires approval from the MTPO Executive Board by vote and accompanying resolution.

**RESOLUTION OF THE EXECUTIVE BOARD OF THE JOHNSON CITY METROPLITAN TRANSPORTATION
PLANNING ORGANIZATION (MTPO) to Re-Affirm the**

“Self-Certifications and Federal Certifications”

WHEREAS, in accordance with the requirements of the U.S. Department of Transportation, the Johnson City MTPO is required to prepare a Transportation Improvement Program (TIP); and

WHEREAS, the Transportation Improvement Program documents a cooperatively developed program of projects scheduled for implementation during the projected four-year period; and

WHEREAS, the Johnson City MTPO has adopted a Long Range Transportation Plan which serves as a guide for the development of the Transportation Improvement Program; and

WHEREAS, the Johnson City MTPO follows the rules, regulations, and requirements of Safe, Accountable, Flexible, Efficient, Transportation Equity Act: a Legacy for Users of 2005 commonly referred to as SAFETEA-LU which requires MPOs under 200,000 to certify they are meeting this requirements through the self-certification process; and

WHEREAS, the Safe, Accountable, Flexible, and Efficient Transportation Equity Act: a Legacy for Users is in effect until September 30, 2012; and

WHEREAS, the Moving Ahead for Progress in the 21st Century transportation act retains the same self-certification requirements and will take effect on October 1, 2012; and

WHEREAS, the Johnson City MTPO does hereby certify that the requirements of U.S. Code 23 of the Federal Regulations 450.334 are met.

NOW THEREFORE, BE IT RESOLVED, that the Executive Board and Executive Staff of the Johnson City Metropolitan Transportation Planning Organization do hereby approve and endorse the following certifications, as set forth in U.S. 23CFR Section 450.334, as to be submitted with the Johnson City MTPO Area FY 2011-2014 Transportation Improvement Program as amended.

SELF CERTIFICATIONS AND FEDERAL CERTIFICATIONS

23CFR 450.334

- (1) 23 USC 134, 49 USC 5303 (Highway and Transit);
- (2) In non-attainment and maintenance areas, section 174 and 176 (c) and (d) of the Clean Air Act, as amended 942 U.S.C. 7504, 7506 (c) and (d) and 40 CFR part 93;
- (3) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 200d-1) and 49 CFR part 21;
- (4) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, and national origin, sex, or age in employment or business opportunity;
- (5) Section 1101 (b) of the SAFETEA-LU (Pub. L. 109-59) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
- (6) 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- (7) Provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 1201 ET. Seq.) and 49 CFR parts 27, 37 and 38;
- (8) The older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- (9) Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender;
- (10) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 749) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

Chairperson
MTPO Executive Board

Date

Chairperson
MTPO Executive Staff

Date

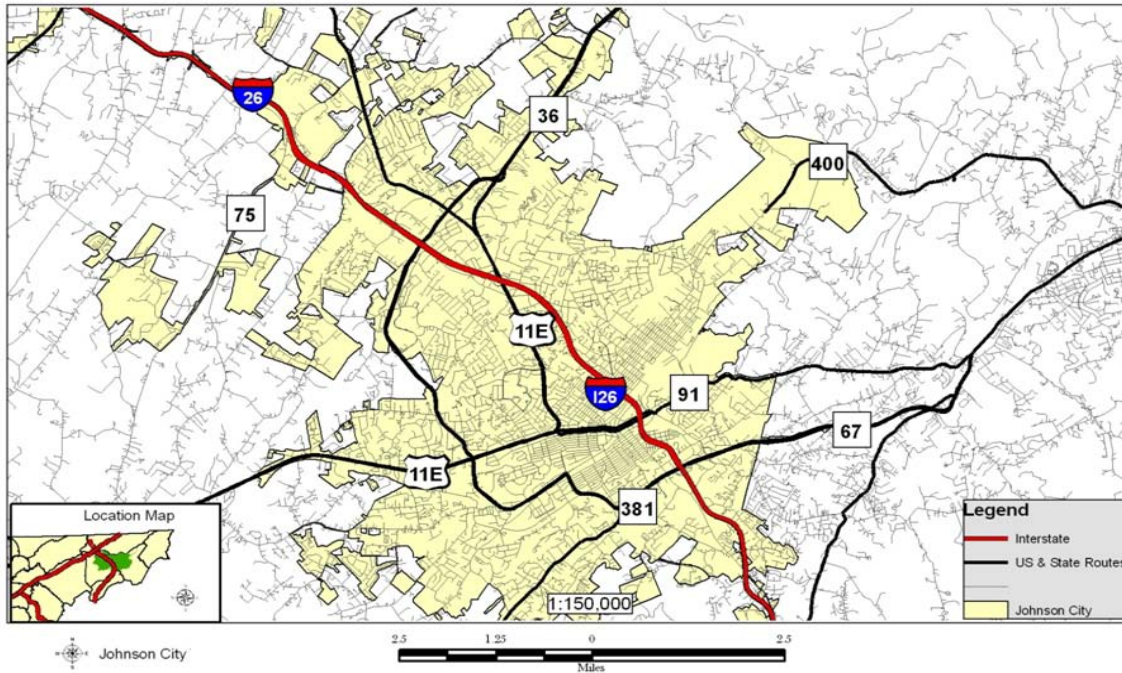
ITEM 3

Resolution 2012-08 Consider approval of Amendment to the FY 2011-2014 TIP to include 5309 funding for capital expenses for FY 2012 for Johnson City Transit.

TIP #	2011-20	TDOT PIN #		PRIORITY		LEAD AGENCY	Johnson City Transit
COUNTY/CITY	Washington/Johnson City	LENGTH	N/A	LRTP #		CONFORMITY STAT.	Attainment
ROUTE/PROJECT NAME	Para-Transit Vehicles/Buses/Technology	Total Project Cost	\$825,000	Submitted TIP			
TERMINI OR INTERSECTION	N/A						
PROJECT DESCRIPTION	Purchase of light-duty para-transit vehicles, buses and/or technology systems						

Fiscal Year	FUNDING TYPE	TOTAL FUNDS	FED FUNDS	STATE FUNDS	LOCAL FUNDS
2011	5309	\$275,000	\$228,250	\$23,375	\$23,375
2012	5309	\$0	\$0	\$0	\$0
2013	5309	\$275,000	\$228,250	\$23,375	\$23,375
2014	5309	\$275,000	\$228,250	\$23,375	\$23,375

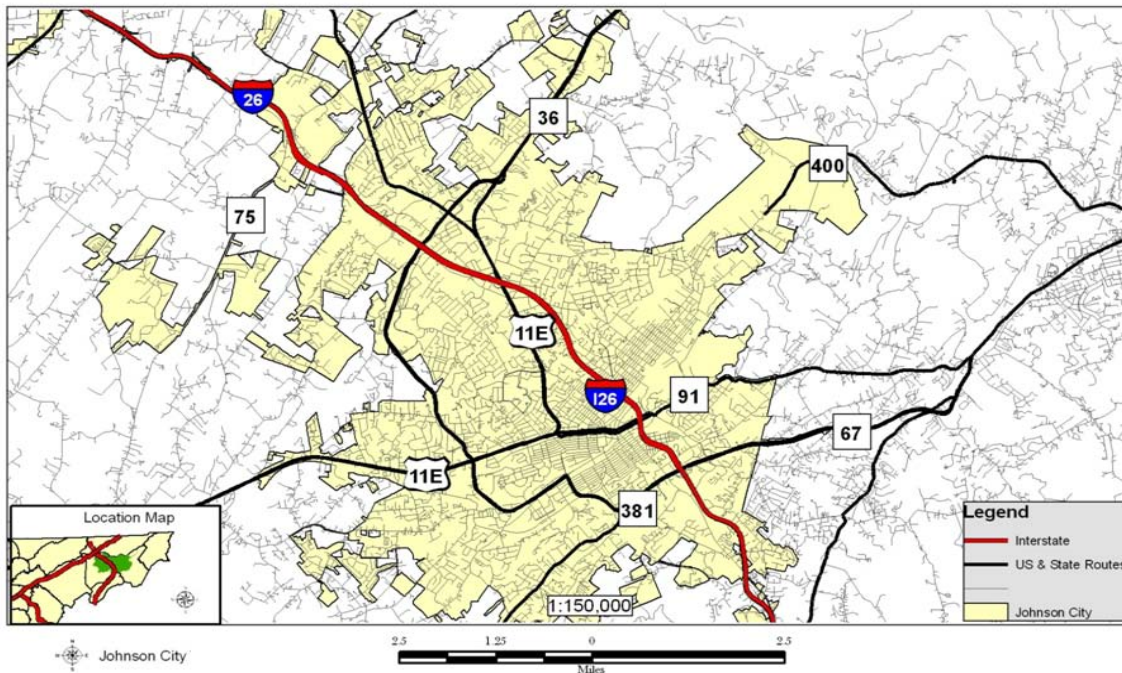
AMENDMENT #		ADJUSTMENT #		REMARKS	



TIP #	2011-20	TDOT PIN #		PRIORITY		LEAD AGENCY	Johnson City Transit
COUNTY/CITY	Washington/Johnson City	LENGTH	N/A	LRTP #		CONFORMITY STAT.	Attainment
ROUTE/PROJECT NAME	Para-Transit Vehicles/Buses/Technology	Total Project Cost	\$1,525,000	Submitted TIP			
TERMINI OR INTERSECTION	N/A						
PROJECT DESCRIPTION	Purchase of light-duty para-transit vehicles, buses and/or technology systems						

Fiscal Year	FUNDING TYPE	TOTAL FUNDS	FED FUNDS	STATE FUNDS	LOCAL FUNDS
2011	5309	\$275,000	\$228,250	\$23,375	\$23,375
2012	5309	\$700,000	\$581,000	\$59,500	\$59,500
2013	5309	\$275,000	\$228,250	\$23,375	\$23,375
2014	5309	\$275,000	\$228,250	\$23,375	\$23,375

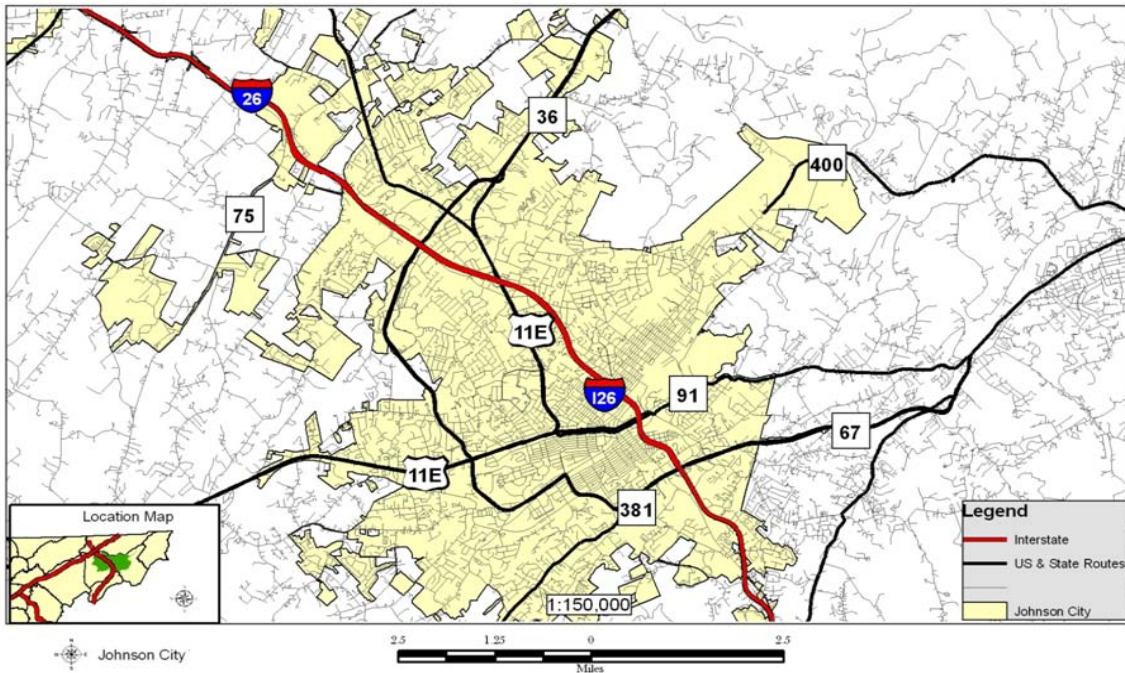
AMENDMENT #	11 (8/15/12)	ADJUSTMENT #		REMARKS	



TIP #	2012-04	TDOT PIN #		PRIORITY		LEAD AGENCY	Johnson City Transit
COUNTY/CITY	Washington/Johnson City	LENGTH	N/A	LRTP #	CONSISTENT W/PLAN	CONFORMITY STAT.	Attainment
ROUTE/PROJECT NAME	Bus Storage Lot	Total Project Cost	\$350,000	Submitted TIP			
TERMINI OR INTERSECTION	N/A						
PROJECT DESCRIPTION	Bus Storage Lot						

Fiscal Year	FUNDING TYPE	TOTAL FUNDS	FED FUNDS	STATE FUNDS	LOCAL FUNDS
2011	5309	\$0	\$0	\$0	\$0
2012	5309	\$350,000	\$280,000	\$35,000	\$35,000
2013	5309	\$0	\$0	\$0	\$0
2014	5309	\$0	\$0	\$0	\$0

AMENDMENT #	11 (8/15/2012)	ADJUSTMENT #		REMARKS	



Johnson City Transit Summary

	FY 2011				FY 2012			
	Federal	State	Local	Total	Federal	State	Local	Total
Anticipated Revenue	\$ 1,974,919	\$ 670,536	\$ 896,122	\$ 3,541,577	\$ 2,006,000	\$ 665,000	\$ 897,000	\$ 3,568,000
Operating Expenses	\$ 1,096,699	\$ 462,790	\$ 688,376	\$ 2,247,865	\$ 1,160,000	\$ 463,000	\$ 695,000	\$ 2,318,000
Paratransit Vehicles/ Buses/ Technology	\$ 228,250	\$ 23,375	\$ 23,375	\$ 275,000	\$ 0	\$ 0	\$ 0	\$ -
Transfer Area	\$ 0	\$ 0	\$ 0	\$ 0	\$ 220,000	\$ 27,500	\$ 27,500	\$ 275,000
Capital Expenses	\$ 374,970	\$ 46,871	\$ 46,871	\$ 468,712	\$ 260,000	\$ 32,500	\$ 32,500	\$ 325,000
Job Access Program	\$ 150,000	\$ 75,000	\$ 75,000	\$ 300,000	\$ 241,000	\$ 79,500	\$ 79,500	\$ 400,000
New Freedom Program	\$ 125,000	\$ 62,500	\$ 62,500	\$ 250,000	\$ 125,000	\$ 62,500	\$ 62,500	\$ 250,000
Total Project Needs	\$ 1,974,919	\$ 670,536	\$ 896,122	\$ 3,541,577	\$ 2,006,000	\$ 665,000	\$ 897,000	\$ 3,568,000
Ending Balance								

	FY 2013				FY 2014			
	Federal	State	Local	Total	Federal	State	Local	Total
Anticipated Revenue	\$ 2,146,250	\$ 679,250	\$ 936,250	\$ 3,761,750	\$ 2,058,250	\$ 692,250	\$ 977,250	\$ 3,727,750
Operating Expenses	\$ 1,200,000	\$ 468,000	\$ 725,000	\$ 2,393,000	\$ 1,230,000	\$ 472,000	\$ 757,000	\$ 2,459,000
Paratransit Vehicles/ Buses/ Technology	\$ 228,250	\$ 23,375	\$ 23,375	\$ 275,000	\$ 228,250	\$ 23,375	\$ 23,375	\$ 275,000
Transfer Area	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Expenses	\$ 275,000	\$ 34,375	\$ 34,375	\$ 343,750	\$ 275,000	\$ 34,375	\$ 34,375	\$ 343,750
Job Access Program	\$ 175,000	\$ 87,500	\$ 87,500	\$ 350,000	\$ 175,000	\$ 87,500	\$ 87,500	\$ 350,000
New Freedom Program	\$ 268,000	\$ 66,000	\$ 66,000	\$ 400,000	\$ 150,000	\$ 75,000	\$ 75,000	\$ 300,000
Total Project Needs	\$ 2,146,250	\$ 679,250	\$ 936,250	\$ 3,761,750	\$ 2,058,250	\$ 692,250	\$ 977,250	\$ 3,727,750
Ending Balance								

Johnson City Transit Summary

	FY 2011				FY 2012			
	Federal	State	Local	Total	Federal	State	Local	Total
Anticipated Revenue	\$ 1,974,919	\$ 670,536	\$ 896,122	\$ 3,541,577	\$ 2,867,000	\$ 759,500	\$ 991,500	\$ 4,618,000
Operating Expenses	\$ 1,096,699	\$ 462,790	\$ 688,376	\$ 2,247,865	\$ 1,160,000	\$ 463,000	\$ 695,000	\$ 2,318,000
Paratransit Vehicles/Buses/Technology	\$ 228,250	\$ 23,375	\$ 23,375	\$ 275,000	\$ 581,000	\$ 59,500	\$ 59,500	\$ 700,000
Transfer Area	\$0	\$0	\$0	\$0	\$ 220,000	\$ 27,500	\$ 27,500	\$ 275,000
Capital Expenses	\$ 374,970	\$ 46,871	\$ 46,871	\$ 468,712	\$ 260,000	\$ 32,500	\$ 32,500	\$ 325,000
Job Access Program	\$ 150,000	\$ 75,000	\$ 75,000	\$ 300,000	\$ 241,000	\$ 79,500	\$ 79,500	\$ 400,000
New Freedom Program	\$ 125,000	\$ 62,500	\$ 62,500	\$ 250,000	\$ 125,000	\$ 62,500	\$ 62,500	\$ 250,000
Bus Storage Lot	\$ -	\$ -	\$ -	\$ -	\$ 280,000	\$ 35,000	\$ 35,000	\$ 350,000
Total Project Needs	\$ 1,974,919	\$ 670,536	\$ 896,122	\$ 3,541,577	\$ 2,867,000	\$ 759,500	\$ 991,500	\$ 4,618,000
Ending Balance								

	FY 2013				FY 2014			
	Federal	State	Local	Total	Federal	State	Local	Total
Anticipated Revenue	\$ 2,146,250	\$ 679,250	\$ 936,250	\$ 3,761,750	\$ 2,058,250	\$ 692,250	\$ 977,250	\$ 3,727,750
Operating Expenses	\$ 1,200,000	\$ 468,000	\$ 725,000	\$ 2,393,000	\$ 1,230,000	\$ 472,000	\$ 757,000	\$ 2,459,000
Paratransit Vehicles/Buses/Technology	\$ 228,250	\$ 23,375	\$ 23,375	\$ 275,000	\$ 228,250	\$ 23,375	\$ 23,375	\$ 275,000
Transfer Area	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Expenses	\$ 275,000	\$ 34,375	\$ 34,375	\$ 343,750	\$ 275,000	\$ 34,375	\$ 34,375	\$ 343,750
Job Access Program	\$ 175,000	\$ 87,500	\$ 87,500	\$ 350,000	\$ 175,000	\$ 87,500	\$ 87,500	\$ 350,000
New Freedom Program	\$ 268,000	\$ 66,000	\$ 66,000	\$ 400,000	\$ 150,000	\$ 75,000	\$ 75,000	\$ 300,000
Bus Storage Lot	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Needs	\$ 2,146,250	\$ 679,250	\$ 936,250	\$ 3,761,750	\$ 2,058,250	\$ 692,250	\$ 977,250	\$ 3,727,750
Ending Balance								

RESOLUTION OF THE EXECUTIVE BOARD OF THE JOHNSON CITY METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO) TO AMEND

THE 2011-2014 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) TO INCLUDE FTA SECTION 5309 FUNDS FOR FISCAL YEAR 2012 FOR CAPITAL EXPENSES

Whereas, Johnson City Metropolitan Transportation Planning Organization (MTPO) is responsible for programming of funds for Transportation Purposes; and

Whereas, it is the responsibility of the Johnson City MTPO to program these funds for transportation projects in the Transportation Improvement Program (TIP); and

Whereas, Johnson City Transit is including funds under Federal Transit Administration (FTA) Section 5309 Urbanized Area Formula Program for Fiscal Year 2012; and

Whereas, these additional FTA Section 5309 funds will be used for capital expenses; and

Now therefore, be it resolved that the Executive Board of the Johnson City Metropolitan Transportation Planning Organization does amend the 2011 – 2014 Transportation Improvement Program to allow the addition of Section 5309 funds for FY 2012 for Johnson City Transit.

MTPO Executive Board, Chairperson

Date

MTPO Executive Staff, Chairperson

Date

ITEM 4

Other Business/Concerns

ITEM 5

Adjourn