

AGENDA  
JOHNSON CITY MTPO  
Executive Board / Executive Staff  
Thursday, December 4, 2014 at 10:00 a.m.  
137 West Market Street, Johnson City, TN  
Johnson City Transit Center, 1<sup>st</sup> Floor Training Room

- **Call to Order**
- **Item 1:** Approval of Minutes from the October 9, 2014 meeting
- **Item 2:** Consider approval of amending the FY 2014-2015 UPWP to move project tasks and FY 2014 funding to FY 2015
  - **Resolution 2014-05 (Vote Required)**
- **Item 3:** Recommend / Reaffirm Priority Project List for TDOT's Three-Year Work Program
  - **Resolution 2014-06 (Vote Required)**
- **Item 4:** Discussion on TDOT Multimodal Access Grant Program
- **Item 5:** Other Business / Citizens Concerns
- **Adjourn**

# ITEM 1

Approval of minutes from the October 9, 2014 Executive Board & Staff Meeting.

**Johnson City Metropolitan Planning Organization  
Executive Board and Executive Staff Meeting  
Thursday, October 9, 2014 at 1:00 p.m.  
Johnson City Transit Center, 1<sup>st</sup> Floor Training Room  
137 West Market Street, Johnson City, TN**

**Executive Board Present**

Nick Weander for Governor Bill Haslam, State of Tennessee  
The Honorable Mayor Ralph Van Brocklin, City of Johnson City  
Jon Hartman for the Honorable Mayor Curt Alexander, City of Elizabethton  
The Honorable Mayor Dan Eldridge, Washington County  
The Honorable Mayor Leon Humphrey, Carter County

**Executive Board Not Present**

The Honorable Mayor Kelly Wolfe, Town of Jonesborough  
The Honorable Mayor Johnny Lynch, Town of Unicoi

**Executive Staff Present**

Pete Peterson, City of Johnson City  
Jerome Kitchens, City of Elizabethton  
Chris Craig, First Tennessee Development District  
Jeff Rawles, Johnson City Transit System  
John Deakins, Jr., Washington County Highway Superintendent

**Executive Staff Not Present**

Bob Browning, Town of Jonesborough  
Larry Rea, Town of Unicoi  
Jack Perkins, Carter County Highway Superintendent

**Others Attending**

Glenn Berry, Johnson City MTPO  
Emily Wood, Johnson City Transit System  
Jason Carder, Mattern & Craig

### Summary of Motions Passed:

- **Approved** – Minutes from August 15, 2014.
- **Approved** – Resolution 2014-02 – to approve Self Certification.
- **Approved** – Resolution 2014-03 – to amend the FY 2014-2017 TIP to add the Veterans Affairs Hospital Connector project and the Dawn of Hope Minivan Purchase project.
- **Approved** – Resolution 2014-04 – to approve the Metropolitan Planning Area boundary.

**Call to Order:** Meeting called to order at 1:05 p.m. by Mayor Ralph Van Brocklin. A sign-in sheet was passed to each person.

**Agenda Item 1:** The minutes from the August 15, 2014 meeting were reviewed.

Mr. Nick Weander made a motion for the board to approve. Mr. Jon Hartman seconded the motion. All approved. Motion carried.

**Agenda Item 2:** Consider approval of Self Certification (**Resolution 2014-02**).

Mr. Berry stated that an Executive Board vote was required to approve and endorse the Self Certification Resolution before proceeding to amend the 2014-2017 TIP. The Johnson City MTPO is required by federal law to provide Self Certification that the Johnson City MTPO meets requirements of Title 23 of the Code of Federal Regulations, Section 450.334.

Mr. Hartman made a motion for the board to approve. Mr. Pete Petersen seconded the motion. All approved. Motion carried.

**Agenda Item 3:** Consider approval of amending the FY 2014-2017 TIP to add the Veterans Affairs Hospital Connector project and the Dawn of Hope Minivan Purchase project (**Resolution 2014-03**).

Mr. Berry stated the Board needed to consider two projects to be amended to the current Transportation Improvement Program (TIP). First the City of Johnson City had successfully applied for the Federal Lands Access Grant Program for the Veterans Affairs Hospital Connector Project. He stated the City was awarded the project and had approved a Memorandum of Understanding between the City of Johnson City, the Tennessee Department of Transportation and the Eastern Lands Division of the Federal Highway Administration. Second the Tennessee Department of Transportation had notified the Johnson City MTPO that the Dawn of Hope had received FTA funds to purchase two Minivans for their program. Mr. Berry stated the Dawn of Hope was eligible for these funds and it did not impact the Johnson City Transit System. It was noted these two items required the TIP to be amended by the Executive Board before the federal funds would be available for use.

Mayor Dan Eldridge made a motion for the board to approve. Mayor Leon Humphrey seconded the motion. All approved. Motion carried.

**Agenda Item 4:** Consider approval of the Metropolitan Planning Area (MPA) Boundary (**Resolution 2014-04**).

Mr. Berry stated this item was discussed at the last meeting held in August. Since that time Mr. Berry stated he had made minor boundary corrections to match up with the Kingsport MPA boundary and ensure there was no overlap. He noted Bluff City was included in the Johnson City MPA boundary and would be a member of the Johnson City MTPO. He went on to explain that once the Bristol MPO had retracted its MPA boundary removing Bluff City would be part of the Johnson City MTPO as outline in federal law that requires an Urbanized Area with a population of over 50,000 must be included in an MPA Boundary.

Mr. Weander made a motion for the board to approve. Mr. Petersen seconded the motion. All approved. Motion carried.

**Agenda Item 5:** Other Business Update / Citizens Concerns

No citizens' concerns were raised and Mr. Berry thanked everyone for attending the meeting.

**Agenda Item 6:**

Mayor Van Brocklin made closing statements, and the meeting was adjourned at approximately 1:20 p.m.

# ITEM 2

**Resolution 2014-06:** Consider approval of amending the FY 2014-2015 UPWP to move project tasks and FY 2014 funding to FY 2015

The Johnson City MTPO has prepared an amendment to the FY 2014-2015 UPWP and the document is ready for MTPO Board approval. The UPWP outlines tasks to be undertaken by the Johnson City MTPO, along with funding sources to complete these tasks. The UPWP covers two federal fiscal years, starting on October 1, 2014 and ending on September 30, 2015.

Specifically we are proposing the following changes. Please note this is not changing the funding, we are only moving funds from one fiscal year to another in the following tasks.

- TASK C 2 – Transportation Improvement Program Software Database  
Recommend moving \$100,000 from Federal FY 2014 to Federal FY 2015
- TASK D- Transit Administration & Database – FY 2014  
Recommend moving \$15,000 of \$45,000 from Federal FY 2014 to Federal FY 2015 for a total of \$60,000 in Federal Fiscal year 2015.
- TASK H – Technical Specifications and Assistance for Johnson City Transit System Procurement  
Recommend moving all funds (\$75,000) from Federal FY 2014 to Federal FY 2015. This project was delayed due to staffing issues with JCT (retirement of 2 senior transit planners) and priority of the Federal Transit Administration’s Triennial Review for JCT conducted in FY 2014.

The old and amended pages have been attached for your review. To view the entire amended FY 2014-2015 UPWP document, please click on this link:

[http://jcmpto.org/UPWP/Draft\\_FY2014\\_2015\\_UPWP\\_Dec\\_2014.pdf](http://jcmpto.org/UPWP/Draft_FY2014_2015_UPWP_Dec_2014.pdf).

It is recommended the amendment to the FY 2014-2015 UPWP be approved. This requires a Board vote and accompanying resolution.

**Task C-2**

**Transportation Improvement Program (TIP) Software Database Application**

**Responsible Agency:** JC MTPO

**Purpose:** To develop software application (database) for maintaining TIP projects.

**Previous Work:** Research was conducted by MTPO staff on processes and databases used for MPOs in Tennessee.

**Activities for FY 2014-2015:** Develop / procure a software application and programming service to convert the existing spreadsheet based TIP for the JC MTPO into a true database application that provides standard FHWA / TDOT approved “TIP Sheets,” automatically updates funding balances when data is entered, includes the capabilities to store project location maps either in image and/or GIS formats, produce financial reports, and have the capability to publish this information to the Internet for public information. This will most likely require customized programming.

**Products:** A fully functional, user friendly, software application (database) to organize and maintain TIP projects for the JC MTPO.

**End Products (Schedule):**

JCMTPO

- A fully functional, user friendly, software application (database) to organize and maintain TIP projects for the JC MTPO. (Fall 2014)

**MAP-21 Factors Considered:** All MAP-21 factors will be considered during the development of the TIP database development.

**Task C2 TIP Software Application (Database)- FY 2014**

PL112	Local	MTPO total	SPR	State SPR Match	State SPR Total	Total
\$80,000	\$20,000	\$100,000	\$0	\$0	\$0	\$100,000

**Task C2 TIP Software Application (Database)- FY 2015**

PL112	Local	MTPO total	SPR	State SPR Match	State SPR Total	Total
\$0	\$0	\$0	\$0	\$0	\$0	\$0

**Task C-2**

**Transportation Improvement Program (TIP) Software Database Application**

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**Purpose:** To develop software application (database) for maintaining TIP projects.

**Previous Work:** Research was conducted by MTPO staff on processes and databases used for MPOs in Tennessee.

**Activities for FY 2014-2015:** Develop / procure a software application and programming service to convert the existing spreadsheet based TIP for the JC MTPO into a true database application that provides standard FHWA / TDOT approved “TIP Sheets,” automatically updates funding balances when data is entered, includes the capabilities to store project location maps either in image and/or GIS formats, produce financial reports, and have the capability to publish this information to the Internet for public information. This will most likely require customized programming.

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**Task C2 TIP Software Application (Database)- FY 2014**

PL112	Local	MTPO total	SPR	State SPR Match	State SPR Total	Total
\$0	\$0	\$0	\$0	\$0	\$0	\$0

**Task C2 TIP Software Application (Database)- FY 2015**

PL112	Local	MTPO total	SPR	State SPR Match	State SPR Total	Total
\$80,000	\$20,000	\$100,000	\$0	\$0	\$0	\$100,000

## **Task D**

### **Public Transportation Planning (Section 5303)**

**Responsible Agencies:** JCT, JC MTPO, TDOT, FTA

**Purposes:** To collect, analyze and store data necessary for conducting a viable transit planning process. To administer funds, coordinate planning activities, and to encourage citizen knowledge and awareness of public and private transit services.

**Previous Work:** Certain data sets are available from previous transit studies and surveys and the 2000 Census. Data from the 2010 census is not as robust as the 2000 Census. However, JCT has used available data from the American Community Survey to assist in gaps from the 2010 census, specifically in the areas of disabled and income data. The Johnson City Transit System maintains records of ridership, fare revenue, and cost by route. The JC MTPO collects census data information to assist in the development of plans including the maintenance of the LRTP and TIP. The JC MTPO in coordination with TDOT completed the regional ITS architecture for the JC MTPO Metropolitan Planning Area. As part of the approved architecture JCT projects were identified, ranked and funding sources identified. A complete copy of the architecture and deployment plan is available at the JC MTPO office and on the JC MTPO website at <http://www.jcmtpo.org/jcits.htm>. The JC MTPO also conducts public participation for TIP and LRTP transit projects.

**Activities for FY 2014-2015:** Pertinent factors have been identified for data collection, including elderly, disabled, and low-income socio-economic patterns, population density, financial costs and revenues, and ridership characteristics.

- Data will be collected and analyzed for use by local, state, and federal agencies.
- Data collection and analysis techniques include patron surveys, GIS analysis, driver reports, and other methods.
- Activities associated with DBE, Equal Employment Opportunity (EEO), and Title VI programs, and specialized programs for the elderly and disabled including programs associated with the Americans with Disabilities Act will be ongoing throughout the year.
- The JC MTPO will assist FTA, TDOT, and local transit providers in the development of Public Transportation Plans (Transit Asset Management and Public Transportation Agency safety plans) based on MAP-21 provisions.
- Coordination with ITS projects is a continuing activity. While individual projects are the responsibility of the appropriate agency (i.e. AVL tracking and scheduling for transit) the JC MTPO will ensure they are included in the ITS architecture and deployment plan.
- The JC MTPO will continue to assist with TIP and LRTP additions, amendments, adjustments, and public participation.
- This will also include sections of the LRTP update that include Johnson City Transit and the Human Services Coordination Plan update.
- JC MTPO will assist with the new ITS project - AVL/passenger notification system for Johnson City Transit.

**End Products (Schedule):**

**JCMTPO**

- This is a continuous work activity with various reporting due dates throughout the year.

**MAP-21 Factors Considered:** All MAP-21 factors are considered while developing transit projects.

**D. Transit Administration & Database- FY 2014**

Sec 5303 Federal	Local	State	JC MTPO total	SPR	State SPR Match	State SPR Total	Total
\$36,000	\$4,500	\$4,500	\$45,000	\$0	\$0	\$0	\$45,000

**D. Transit Administration & Database- FY 2015**

Sec 5303 Federal	Local	State	JC MTPO total	SPR	State SPR Match	State SPR Total	Total
\$36,000	\$4,500	\$4,500	\$45,000	\$0	\$0	\$0	\$45,000

## **Task D** **Public Transportation Planning (Section 5303)**

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**Previous Work:** Certain data sets are available from previous transit studies and surveys and the 2000 Census. Data from the 2010 census is not as robust as the 2000 Census. However, JCT has used available data from the American Community Survey to assist in gaps from the 2010 census, specifically in the areas of disabled and income data. The Johnson City Transit System maintains records of ridership, fare revenue, and cost by route. The JC MTPO collects census data information to assist in the development of plans including the maintenance of the LRTP and TIP. The JC MTPO in coordination with TDOT completed the regional ITS architecture for the JC MTPO Metropolitan Planning Area. As part of the approved architecture JCT projects were identified, ranked and funding sources identified. A complete copy of the architecture and deployment plan is available at the JC MTPO office and on the JC MTPO website at <http://www.jcmtpo.org/jcits.htm>. The JC MTPO also conducts public participation for TIP and LRTP transit projects.

**Activities for FY 2014-2015:** Pertinent factors have been identified for data collection, including elderly, disabled, and low-income socio-economic patterns, population density, financial costs and revenues, and ridership characteristics.

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### **End Products (Schedule):**

#### **JCMTPO**

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Amended Page

**MAP-21 Factors Considered:** All MAP-21 factors are considered while developing transit projects.

**D. Transit Administration & Database- FY 2014**

Sec 5303 Federal	Local	State	JC MTPO total	SPR	State SPR Match	State SPR Total	Total
\$24,000	\$3,000	\$3,000	\$30,000	\$0	\$0	\$0	\$30,000

**D. Transit Administration & Database- FY 2015**

Sec 5303 Federal	Local	State	JC MTPO total	SPR	State SPR Match	State SPR Total	Total
\$48,000	\$6,000	\$6,000	\$60,000	\$0	\$0	\$0	\$60,000

**Task H.**

**Technical Specifications and Assistance for Johnson City Transit Bus Procurement**

**Responsible Agency:** JC MTPO/Johnson City Transit

**Purpose:** To assist the Johnson City Transit System in the procurement of transit buses

**Previous Work:** New Task

**Activities for FY 2014-2015:** To utilize professional services in developing technical specifications to be used in the procurement process (Request for Proposal) for replacement buses in the Johnson City Transit fleet that have reached the end of their useful life cycle. This includes the following:

- Develop the technical specifications section for the procurement of the new buses to be purchased.
- Review the RFP developed and compiled by the local transit provider, including all FTA regulations and technical specifications for the buses.
- Assist the local transit provider with the technical review of the submitted proposals to ensure compliance and acceptability per FTA regulations.
- Oversee the actual delivery of the buses to ensure the vehicles meet the specifications and function properly.

**End Products (Schedule):**

JCMTPO

- Late 2014

**MAP-21 Factors Considered:** All MAP-21 factors will be considered during this process.

**Task H- FY 2014**

PL112	Local	JC MTPO total	SPR	State SPR Match	State SPR Total	Total
\$60,000	\$15,000	\$75,000	\$0	\$0	\$0	\$75,000

**Task H- FY 2015**

PL112	Local	JC MTPO total	SPR	State SPR Match	State SPR Total	Total
\$0	\$0	\$0	\$0	\$0	\$0	\$0

**Task H.**

**Technical Specifications and Assistance for Johnson City Transit Bus Procurement**

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- Assist the local transit provider with the technical review of the submitted proposals to ensure compliance and acceptability per FTA regulations.
- Oversee the actual delivery of the buses to ensure the vehicles meet the specifications and function properly.

**End Products (Schedule):**

JCMTPO

- Spring 2015

**MAP-21 Factors Considered:** All MAP-21 factors will be considered during this process.

**Task H- FY 2014**

PL112	Local	JC MTPO total	SPR	State SPR Match	State SPR Total	Total
\$0	\$0	\$0	\$0	\$0	\$0	\$0

**Task H- FY 2015**

PL112	Local	JC MTPO total	SPR	State SPR Match	State SPR Total	Total
\$60,000	\$15,000	\$75,000	\$0	\$0	\$0	\$75,000

Budget Summary

**Table I**  
**Funding Sources- Johnson City Urban Area**  
**Fiscal Year 2014**

FEDERAL HIGHWAY ADMINISTRATION

FEDERAL TRANSIT ADMINISTRATION

TASK	FEDERAL HIGHWAY ADMINISTRATION				FEDERAL TRANSIT ADMINISTRATION			TOTAL
	PL	LOCAL MATCH	SPR	STATE MATCH	5303	TDOT MATCH	LOCAL MATCH	
<b>A1. Administration</b>	\$96,000.00	\$24,000.00	\$10,234.00	\$2,559.00	\$0.00	\$0.00	\$0.00	<b>\$132,793.00</b>
<b>A2. Data Inventories</b>	\$96,000.00	\$24,000.00	\$12,247.00	\$3,062.00	\$0.00	\$0.00	\$0.00	<b>\$135,309.00</b>
<b>B. LRTP</b>	\$16,000.00	\$4,000.00	\$27,381.00	\$6,845.00	\$0.00	\$0.00	\$0.00	<b>\$54,226.00</b>
<b>C1. TIP</b>	\$16,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$20,000</b>
<b>C2. TIP Database software dev.</b>	\$80,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$100,000</b>
<b>D. Transit Admin. &amp; Data Base</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$36,000.00	\$4,500.00	\$4,500.00	<b>\$45,000</b>
<b>E. Regional GIS Server</b>	\$52,000.00	\$13,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$65,000</b>
<b>F. Regional Bicycle Study</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$0</b>
<b>G. Contingency</b>	\$54,272.00	\$13,568.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$67,840</b>
<b>H. Tech Specs &amp; Assistance for JCT Bus Procurement</b>	\$60,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$75,000</b>
<b>TOTAL</b>	<b>\$470,272</b>	<b>\$117,568</b>	<b>\$49,862</b>	<b>\$12,466</b>	<b>\$36,000</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$695,168</b>

## Budget Summary

<b>Table I</b>									
<b>Funding Sources- Johnson City Urban Area</b>									
<b>Fiscal Year 2014</b>									
	<b>FEDERAL HIGHWAY ADMINISTRATION</b>				<b>FEDERAL TRANSIT ADMINISTRATION</b>				
<b>TASK</b>	<b>PL</b>	<b>LOCAL MATCH</b>	<b>SPR</b>	<b>STATE MATCH</b>	<b>5303</b>	<b>TDOT MATCH</b>	<b>LOCAL MATCH</b>	<b>TOTAL</b>	
<b>A1. Administration</b>	\$96,000.00	\$24,000.00	\$10,234.00	\$2,559.00	\$0.00	\$0.00	\$0.00	<b>\$132,793.00</b>	
<b>A2. Data Inventories</b>	\$96,000.00	\$24,000.00	\$12,247.00	\$3,062.00	\$0.00	\$0.00	\$0.00	<b>\$135,309.00</b>	
<b>B. LRTP</b>	\$16,000.00	\$4,000.00	\$27,381.00	\$6,845.00	\$0.00	\$0.00	\$0.00	<b>\$54,226.00</b>	
<b>C1. TIP</b>	\$16,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$20,000</b>	
<b>C2. TIP Database software dev.</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$0</b>	
<b>D. Transit Admin. &amp; Data Base</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$24,000.00	\$3,000.00	\$3,000.00	<b>\$30,000</b>	
<b>E. Regional GIS Server</b>	\$52,000.00	\$13,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$65,000</b>	
<b>F. Regional Bicycle Study</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$0</b>	
<b>G. Contingency</b>	\$54,272.00	\$13,568.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$67,840</b>	
<b>H. Tech Specs &amp; Assistance for JCT Bus Procurement</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$0</b>	
<b>TOTAL</b>	<b>\$330,272</b>	<b>\$82,568</b>	<b>\$49,862</b>	<b>\$12,466</b>	<b>\$24,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$505,168</b>	

Budget Summary

Table I									
Funding Sources- Johnson City Urban Area									
Fiscal Year 2015									
FEDERAL HIGHWAY ADMINISTRATION					FEDERAL TRANSIT ADMINISTRATION				
TASK	PL	LOCAL MATCH	SPR	STATE MATCH	5303	TDOT MATCH	LOCAL MATCH	TOTAL	
<b>A1. Administration</b>	\$90,000.00	\$22,500.00	\$10,388.00	\$2,597.00	\$0.00	\$0.00	\$0.00	<b>\$125,485.00</b>	
<b>A2. Data Inventories</b>	\$26,000.00	\$6,500.00	\$12,431.00	\$3,108.00	\$0.00	\$0.00	\$0.00	<b>\$48,039.00</b>	
<b>B. LRTP</b>	\$16,000.00	\$4,000.00	\$27,792.00	\$6,948.00	\$0.00	\$0.00	\$0.00	<b>\$54,740.00</b>	
<b>C1. TIP</b>	\$16,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$20,000</b>	
<b>C2. TIP Database software dev.</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$0</b>	
<b>D. Transit Admin. &amp; Data Base</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$36,000.00	\$4,500.00	\$4,500.00	<b>\$45,000</b>	
<b>E. Regional GIS Server</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$0</b>	
<b>F. Regional Bicycle Study</b>	\$108,000.00	\$27,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$135,000</b>	
<b>G. Contingency</b>	\$14,272.00	\$3,568.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$17,840</b>	
<b>H. Tech Specs &amp; Assistance for JCT Bus Procurement</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$0</b>	
<b>*TOTAL</b>	<b>\$270,272</b>	<b>\$67,568</b>	<b>\$50,611</b>	<b>\$12,653</b>	<b>\$36,000</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$446,104</b>	
<i>*Includes \$50,000 carryover from FY 2014</i>									

## Budget Summary

Table I									
Funding Sources- Johnson City Urban Area									
Fiscal Year 2015									
FEDERAL HIGHWAY ADMINISTRATION					FEDERAL TRANSIT ADMINISTRATION				
TASK	PL	LOCAL MATCH	SPR	STATE MATCH	5303	TDOT MATCH	LOCAL MATCH	TOTAL	
<b>A1. Administration</b>	\$90,000.00	\$22,500.00	\$10,388.00	\$2,597.00	\$0.00	\$0.00	\$0.00	<b>\$125,485.00</b>	
<b>A2. Data Inventories</b>	\$26,000.00	\$6,500.00	\$12,431.00	\$3,108.00	\$0.00	\$0.00	\$0.00	<b>\$48,039.00</b>	
<b>B. LRTP</b>	\$16,000.00	\$4,000.00	\$27,792.00	\$6,948.00	\$0.00	\$0.00	\$0.00	<b>\$54,740.00</b>	
<b>C1. TIP</b>	\$16,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$20,000</b>	
<b>C2. TIP Database software dev.</b>	\$80,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$100,000</b>	
<b>D. Transit Admin. &amp; Data Base</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$48,000.00	\$6,000.00	\$6,000.00	<b>\$60,000</b>	
<b>E. Regional GIS Server</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$0</b>	
<b>F. Regional Bicycle Study</b>	\$108,000.00	\$27,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$135,000</b>	
<b>G. Contingency</b>	\$14,272.00	\$3,568.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$17,840</b>	
<b>H. Tech Specs &amp; Assistance for JCT Bus Procurement</b>	\$60,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$75,000</b>	
<b>*TOTAL</b>	<b>\$410,272</b>	<b>\$102,568</b>	<b>\$50,611</b>	<b>\$12,653</b>	<b>\$48,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$636,104</b>	
<i>*Includes \$50,000 carryover from FY 2014</i>									

## Budget Summary

<b>TABLE II</b>			
<b>Agency Participation- Johnson City Urban Area</b>			
<b>FISCAL YEAR 2014</b>			
<b>TASK</b>	<b>TDOT/SPR</b>	<b>MPO</b>	<b>TOTAL</b>
<b>A1. Administration</b>	\$ 12,793.00	\$ 120,000.00	\$ 132,793
<b>A2. Data Inventories</b>	\$ 15,309.00	\$ 120,000.00	\$ 135,309
<b>B. Long Range Planning</b>	\$ 34,226.00	\$ 20,000.00	\$ 54,226
<b>C1. TIP</b>	\$ -	\$ 20,000.00	\$ 20,000
<b>C2. TIP Database Software Dev.</b>	\$ -	\$ 100,000.00	\$ 100,000
<b>D. Transit Admin. &amp; Data Base</b>	\$ -	\$ 45,000.00	\$ 45,000
<b>E. Regional GIS Server</b>	\$ -	\$ 65,000.00	\$ 65,000
<b>F. Regional Bicycle Study</b>	\$ -	\$ -	\$ -
<b>G. Contingency</b>	\$ -	\$ 67,840.00	\$ 67,840
<b>H. Tech Specs &amp; Assistance for JCT Bus Procurement</b>	\$ -	\$ 75,000.00	\$ 75,000
<b>TOTAL</b>	<b>\$ 62,328.00</b>	<b>\$ 632,840.00</b>	<b>\$ 695,168</b>

## Budget Summary

**TABLE II**  
**Agency Participation- Johnson City Urban Area**  
**FISCAL YEAR 2014**

<b>TASK</b>	<b>TDOT/SPR</b>	<b>MPO</b>	<b>TOTAL</b>
<b>A1. Administration</b>	\$ 12,793.00	\$ 120,000.00	\$ 132,793
<b>A2. Data Inventories</b>	\$ 15,309.00	\$ 120,000.00	\$ 135,309
<b>B. Long Range Planning</b>	\$ 34,226.00	\$ 20,000.00	\$ 54,226
<b>C1. TIP</b>	\$ -	\$ 20,000.00	\$ 20,000
<b>C2. TIP Database Software Dev.</b>	\$ -	\$ -	\$ -
<b>D. Transit Admin. &amp; Data Base</b>	\$ -	\$ 30,000.00	\$ 30,000
<b>E. Regional GIS Server</b>	\$ -	\$ 65,000.00	\$ 65,000
<b>F. Regional Bicycle Study</b>	\$ -	\$ -	\$ -
<b>G. Contingency</b>	\$ -	\$ 67,840.00	\$ 67,840
<b>H. Tech Specs &amp; Assistance for JCT Bus Procurement</b>	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ 62,328.00	\$ 442,840.00	\$ 505,168

## Budget Summary

<b>TABLE II</b>			
<b>Agency Participation- Johnson City Urban Area</b>			
<b>FISCAL YEAR 2015</b>			
<b>TASK</b>	<b>TDOT/SPR</b>	<b>MPO</b>	<b>TOTAL</b>
<b>A1. Administration</b>	\$ 12,985.00	\$ 112,500.00	\$ 125,485
<b>A2. Data Inventories</b>	\$ 15,539.00	\$ 32,500.00	\$ 48,039
<b>B. Long Range Planning</b>	\$ 34,740.00	\$ 20,000.00	\$ 54,740
<b>C1. TIP</b>	\$ -	\$ 20,000.00	\$ 20,000
<b>C2. TIP Database Software Dev.</b>	\$ -	\$ -	\$ -
<b>D. Transit Admin. &amp; Data Base</b>	\$ -	\$ 45,000.00	\$ 45,000
<b>E. Regional GIS Server</b>	\$ -	\$ -	\$ -
<b>F. Regional Bicycle Study</b>	\$ -	\$ 135,000.00	\$ 135,000
<b>G. Contingency</b>	\$ -	\$ 17,840.00	\$ 17,840
<b>H. Tech Specs &amp; Assistance for JCT Bus Procurement</b>	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 63,264.00</b>	<b>\$ 382,840.00</b>	<b>\$ 446,104</b>

## Budget Summary

<b>TABLE II</b>			
<b>Agency Participation- Johnson City Urban Area</b>			
<b>FISCAL YEAR 2015</b>			
<b>TASK</b>	<b>TDOT/SPR</b>	<b>MPO</b>	<b>TOTAL</b>
<b>A1. Administration</b>	\$ 12,985.00	\$ 112,500.00	\$ 125,485
<b>A2. Data Inventories</b>	\$ 15,539.00	\$ 32,500.00	\$ 48,039
<b>B. Long Range Planning</b>	\$ 34,740.00	\$ 20,000.00	\$ 54,740
<b>C1. TIP</b>	\$ -	\$ 20,000.00	\$ 20,000
<b>C2. TIP Database Software Dev.</b>	\$ -	\$ 100,000.00	\$ 100,000
<b>D. Transit Admin. &amp; Data Base</b>	\$ -	\$ 60,000.00	\$ 60,000
<b>E. Regional GIS Server</b>	\$ -	\$ -	\$ -
<b>F. Regional Bicycle Study</b>	\$ -	\$ 135,000.00	\$ 135,000
<b>G. Contingency</b>	\$ -	\$ 17,840.00	\$ 17,840
<b>H. Tech Specs &amp; Assistance for JCT Bus Procurement</b>	\$ -	\$ 75,000.00	\$ 75,000
<b>TOTAL</b>	<b>\$ 63,264.00</b>	<b>\$ 572,840.00</b>	<b>\$ 636,104</b>

## Budget Summary

<b>TABLE III</b>								
<b>AGENCY PARTICIPATION BY FUNDING SOURCE</b>								
<b>FISCAL YEAR 2014</b>								
FEDERAL HIGHWAY ADMINISTRATION					FEDERAL TRANSIT ADMINISTRATION			
AGENCY	TN PL	LOCAL MATCH	TN SPR	TDOT MATCH	TN 5303	TDOT MATCH	LOCAL MATCH	TOTAL
TDOT - PD	\$ -	\$ -	\$ 49,862	\$ 12,466	\$ -	\$ -	\$ -	\$ 62,328
MPO	\$ 470,272	\$ 117,568	\$ -	\$ -	\$ 36,000	\$ 4,500	\$ 4,500	\$ 632,840
<b>TOTAL</b>	<b>\$ 470,272</b>	<b>\$ 117,568</b>	<b>\$ 49,862</b>	<b>\$ 12,466</b>	<b>\$ 36,000</b>	<b>\$ 4,500</b>	<b>\$ 4,500</b>	<b>\$ 695,168</b>

<b>TABLE III</b>								
<b>AGENCY PARTICIPATION BY FUNDING SOURCE</b>								
<b>FISCAL YEAR 2015</b>								
FEDERAL HIGHWAY ADMINISTRATION					FEDERAL TRANSIT ADMINISTRATION			
AGENCY	TN PL	LOCAL MATCH	TN SPR	TDOT MATCH	TN 5303	TDOT MATCH	LOCAL MATCH	TOTAL
TDOT - PD	\$ -	\$ -	\$ 50,611	\$ 12,653	\$ -	\$ -	\$ -	\$ 63,264
MPO	\$ 270,272	\$ 67,568	\$ -	\$ -	\$ 36,000	\$ 4,500	\$ 4,500	\$ 382,840
<b>TOTAL</b>	<b>\$ 270,272</b>	<b>\$ 67,568</b>	<b>\$ 50,611</b>	<b>\$ 12,653</b>	<b>\$ 36,000</b>	<b>\$ 4,500</b>	<b>\$ 4,500</b>	<b>\$ 446,104</b>

### Budget Summary

TABLE III								
AGENCY PARTICIPATION BY FUNDING SOURCE								
FISCAL YEAR 2014								
FEDERAL HIGHWAY ADMINISTRATION				FEDERAL TRANSIT ADMINISTRATION				
AGENCY	TN PL	LOCAL MATCH	TN SPR	TDOT MATCH	TN 5303	TDOT MATCH	LOCAL MATCH	TOTAL
TDOT - PD	\$ -	\$ -	\$ 49,862	\$ 12,466	\$ -	\$ -	\$ -	\$ 62,328
MPO	\$ 330,272	\$ 82,568	\$ -	\$ -	\$ 24,000	\$ 3,000	\$ 3,000	\$ 442,840
<b>TOTAL</b>	<b>\$ 330,272</b>	<b>\$ 82,568</b>	<b>\$ 49,862</b>	<b>\$ 12,466</b>	<b>\$ 24,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 505,168</b>

TABLE III								
AGENCY PARTICIPATION BY FUNDING SOURCE								
FISCAL YEAR 2015								
FEDERAL HIGHWAY ADMINISTRATION				FEDERAL TRANSIT ADMINISTRATION				
AGENCY	TN PL	LOCAL MATCH	TN SPR	TDOT MATCH	TN 5303	TDOT MATCH	LOCAL MATCH	TOTAL
TDOT - PD	\$ -	\$ -	\$ 50,611	\$ 12,653	\$ -	\$ -	\$ -	\$ 63,264
MPO	\$ 410,272	\$ 102,568	\$ -	\$ -	\$ 48,000	\$ 6,000	\$ 6,000	\$ 572,840
<b>TOTAL</b>	<b>\$ 410,272</b>	<b>\$ 102,568</b>	<b>\$ 50,611</b>	<b>\$ 12,653</b>	<b>\$ 48,000</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>	<b>\$ 636,104</b>

**RESOLUTION OF THE EXECUTIVE BOARD OF THE JOHNSON CITY METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION TO AMEND THE FY 2014-2015 UNIFIED PLANNING WORK PROGRAM (UPWP) TO MOVE PROJECT TASKS AND FUNDING FROM FY 2014 TO FY 2015**

**Whereas**, a comprehensive cooperative and continuing transportation planning process is to be carried out in the Johnson City Metropolitan Transportation Area; and

**Whereas**, under Federal Planning Guidelines MPO's are required to submit a Unified Planning Work Program (UPWP) that identifies the transportation planning projects and planning activities to be undertaken by local, regional, and or state agencies for the Johnson City MTPO Area for Fiscal Year 2014-2015; and

**Whereas**, the various state, local and regional agencies involved with transportation planning for the Johnson City MTPO Area have cooperatively developed a Unified Planning Work Program for Fiscal Year 2014-2015; and

**Whereas**, it is the function of the Johnson City Metropolitan Transportation Planning Organization to develop and adopt an annual transportation planning work program for the Johnson City MTPO Area; and

**Whereas**, several project tasks and funding need to be moved from FY 2014 to FY 2015; and

**NOW THEREFORE**, be it resolved by the Johnson City Metropolitan Transportation Planning Organization Executive Board does hereby approve the amendment to the FY 2014-2015 Unified Planning Work Program (UPWP).

\_\_\_\_\_  
MTPO Executive Board, Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
MTPO Executive Staff, Chairperson

\_\_\_\_\_  
Date

# ITEM 3

## **Resolution 2014-05:** Recommend / Reaffirmation of the current Priority Project List for TDOT's Three-Year Work Program

This item requires approval from the MTPO Executive Board by vote and accompanying resolution.

Each year the Tennessee Department of Transportation requests our input on major transportation projects to be included in TDOT's Three-Year Work Program. These are projects that are managed by TDOT, which have traditionally been totally funded with TDOT resources that are available to the state, whether it be federal or state funds.

For the Johnson City MTPO area, there are three major projects that were initiated through the planning process, meetings with TDOT, and by informing our state legislators of our project needs. These projects are the same as last year's projects. They are as follows:

1. Exit 17 on I-26, Interchange Modification (SR 354 / Boones Creek Rd @ I-26)
2. Exit 24 on I-26, Ramp Modification (SR 67 / University Parkway @ I-26)
3. State Route 91 (Elk and Broad Street in Elizabethton) Improvements

There are other projects in the MTPO, but they are not on State Routes and funded locally, either through the MTPO's allocation of Surface Transportation Program funds or specific grants with local match. In 2012 the Tennessee Department of Transportation changed its policy on management of projects that are not on State Routes. And, in fact, two projects in the Johnson City MTPO previously managed by TDOT were turned over to the City of Johnson City to manage, namely the "VA Hospital Connector" and "Knob Creek Road Extension (with bridge over CSX)." This background information is why other "local" projects in our region are not included on the Priority Project list for TDOT's Three-Year Work Program.

**Johnson City MTPO**

**Major Projects Ranking for TDOT Three-Year Work Program**

*(Please note, project ranking same as last year)*

<b>Project</b>	<b>PIN</b>	<b>Region</b>	<b>County</b>	<b>Route</b>	<b>MPO</b>	<b>Rank</b>
112456.00- Washington, I-26, Interchange at SR-354 (Exit 17)	112456.00	1	Washington	I-26	Johnson City	1
112457.00- Washington, I-26, Interchange at SR-67 (US-321) (Eastbound Only)	112457.00	1	Washington	I-26	Johnson City	2
043975.01- Carter, SR-91, From SR-67 (US-321) to SR-37 (US-19E)	043975.01	1	Carter	SR-91	Johnson City	3

**RESOLUTION OF THE EXECUTIVE BOARD OF THE JOHNSON CITY METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION (MTPO)**

**Recommends / Reaffirms Priority Project List to be submitted to TDOT for Three-Year Work Program**

**WHEREAS**, each Metropolitan Planning Organization has been requested by Tennessee Department of Transportation to develop a List of Priority Projects, and

**WHEREAS**, the Johnson City Metropolitan Transportation Planning Organization (MTPO) works with the Tennessee Department of Transportation (TDOT) on developing its Transportation Improvement Program and Long Range Transportation Plan; and

**WHEREAS**, the Priority Projects List is derived from the Long Range Transportation Plan and Transportation Improvement Program; and

**WHEREAS**, the Johnson City MTPO is submitting a Priority Project List for the Johnson City MTPO area to TDOT; and

**WHEREAS**, the projects included in the list are vital to the transportation infrastructure and economic development for the Johnson City MTPO area; and

**NOW THEREFORE, BE IT RESOLVED**, that the Executive Board and Executive Staff of the Johnson City Metropolitan Transportation Planning Organization do hereby approve the Priority Project List to be submitted to TDOT for the Three-Year Work Program.

\_\_\_\_\_  
MTPO Executive Board, Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
MTPO Executive Staff, Chairperson

\_\_\_\_\_  
Date

# **ITEM 4**

Discussion on TDOT Multimodal Access Grant Program

# **ITEM 5**

Other Business Update / Citizens Concerns

# **Adjourn**