

JOHNSON CITY MTPO
Minutes of the Executive Board / Executive Staff Meeting
Thursday, February 22, 2018 at 10:00 a.m.
137 West Market Street, Johnson City, TN
Johnson City Transit Center, Training Room

Executive Board Present

The Honorable Mayor David Tomita, City of Johnson City, Chairman
The Honorable Mayor Irene Wells, Town of Bluff City
Jon Hartman for the Honorable Mayor Curt Alexander, City of Elizabethton
Craig Ford for the Honorable Mayor Kelly Wolfe, Town of Jonesborough
The Honorable Mayor Johnny Lynch, Town of Unicoi
Roger Colbaugh for the Honorable Mayor Leon Humphrey, Carter County
Troy Ebbert for the Honorable Governor Bill Haslam, State of Tennessee
Doug Jones for Mr. John Deakins, Jr., Tennessee County Highway Officials Association

Executive Board Not Present

The Honorable Mayor Daniel Eldridge, Washington County

Executive Staff Present

M. Denis Peterson, City of Johnson City, Chairman
The Honorable Mayor Irene Wells, Town of Bluff City
Jerome Kitchens, City of Elizabethton
Craig Ford for Bob Browning, Town of Jonesborough
Jeff Rawles for Eldonna Janutolo, Johnson City Transit
Roger Colbaugh, Carter County Highway Department
Doug Jones for John Deakins, Jr., Washington County Highway Department
Troy Ebbert, Tennessee Department of Transportation

Executive Staff Not Present

Larry Rea, Town of Unicoi
Chris Craig, First Tennessee Development District

Others Attending

Glenn Berry, Johnson City MTPO
Mary Butler, Johnson City MTPO
Matthew Balogh, City of Elizabethton
Ambre Torbett, Sullivan County
Candace Gump, First Tennessee Development District
Jason Carder, Mattern & Craig
Randy Dodson, Mattern & Craig
Preston Elliott, KCI Technologies
Kayla Ferguson, KCI Technologies

Summary of Motions:

- **Approved** – Minutes from December 21, 2017;
- **Approved – Resolution 2018-01** – Approved resolution to adopt 2045 Metropolitan Transportation Plan;
- **Approved – Resolution 2018-02** –Approved Self Certification Resolution;
- **Approved – Resolution 2018-03** – Approved Amendment 2 to the Fiscal Year 2017-2020 Transportation Improvement Program to add funding to a project and add a new project for Johnson City Transit;
- **Approved – Resolution 2018-04** – Approved Amendment 1 to the Fiscal Year 2018 Unified Planning Work Program to add a new task and add additional funding from the Consolidated Planning Grant.

Call to Order: Meeting called to order at 10:02 a.m. by the Chairman, the Honorable Mayor David Tomita.

Agenda Item 1: Chairman Mayor Tomita proceeded to ask if there were any comments from the public. There were no comments from the public attending the meeting.

Agenda Item 2: The minutes from the December 21, 2017 meeting were reviewed.

Mr. John Hartman made a motion for the board to approve the minutes of the December 21, 2017 meeting. Mr. Craig Ford seconded the motion. All approved. **Motion carried.**

Agenda Item 3: Consider approval of resolution to adopt the 2045 Metropolitan Transportation Plan

Mr. Glenn Berry reviewed the process of updated the Metropolitan Transportation Plan (MTP) and introduced Mr. Preston Elliott of KCI, who was part of the consultant team. Mr. Elliott reviewed the public outreach and input that was received for the MTP, which involved over 400 individuals from the community. Mr. Berry said we were now ready to adopt the MTP.

Mr. Troy Ebbert made a motion for the board to approve the resolution to adopt the MTP. Mr. Ford seconded the motion. All approved. **Motion carried.**

Agenda Item 4: Consider approval of Self-Certification Resolution

Mr. Glenn Berry reviewed the purpose of the self-certifications and that small urban areas self-certify, in order to pass an amendment to the Transportation Improvement Program.

Mr. Ford made a motion for the board to approve the Self-Certification Resolution. Mr. M. Denis Peterson seconded the motion. All approved. **Motion carried.**

Agenda Item 5: Consider approval of amending the Fiscal Year 2017-2020 Transportation Improvement Program (TIP) to add funding to a project and add a new project for Johnson City Transit.

Mr. Berry explained that an amendment to the TIP was need to add funding for Johnson City Transit (JCT). He asked Mr. Jeff Rawles, the Assistant Transit Director for JCT, to explain in more detail what the amendment was for. Mr. Rawles explained that JCT has received residual funds from TDOT, which are leftover funds that have been unspent in previous years and are now being redistributed to agencies that need the funding. JCT is able to use the funds to purchase buses. The increase in funds required a TIP amendment.

Mr. Ebbert made a motion for the board to approve the TIP amendment. Mr. Hartman seconded the motion. All approved. **Motion carried.**

Agenda Item 6: Consider approval of an amendment to the Fiscal Year 2018 Unified Planning Work Program

Mr. Berry proceeded to explain that the Unified Planning Work Program is being amended to add funds from a newly created Consolidated Planning Grant. The Johnson City Commission approved the amended grant contract in its February 15th meeting. The new grant will combine both funding sources of PL funds from FHWA and Section 5303 funds from FTA into one grant, which will be administered by FHWA. The MTPO will now receive one grant contract, instead of two. Because of the new grant, Section 5303 federal funds in the amount of \$50,378 are being added to the UPWP that were allocated by FTA in FY 2017.

The MTPO is also amending the UPWP to add a new task to procure a new vehicle for staff to use. Mr. Berry explained that this new vehicle will replace the old vehicle that the MTPO staff currently uses. The old vehicle

will be transferred to another Johnson City department for its continued use. Mr. Peterson wanted to point out that the current vehicle was purchased with Johnson City general funds and has no federal interest.

Mr. Ford made a motion for the board to approve the amendment to the FY 2018 UPWP. Mr. Peterson seconded the motion. All approved. **Motion carried.**

Agenda Item 7: Other Business

Mr. Berry proceeded to update the members that toward the end of the year, the MTPO will begin the process to create a new TIP. He will be asking the members to submit projects. Mr. Berry said that Jonesborough was interested in submitting a traffic signal.

Adjourn: There being no further business, the meeting was adjourned at 10:14 a.m.