

**Johnson City Metropolitan Planning Organization
Executive Board and Executive Staff Meeting,
Wednesday August 15, 2012 at 9:30a.m.
Johnson City Transit Center, 1st Floor Training Room
137 West Market Street, Johnson City, TN**

Executive Board Present

Deborah Fleming for Governor Bill Haslam, State of Tennessee
Vice Mayor Carriger, City of Johnson City
Jon Hartman for the Honorable Mayor Alexander, City of Elizabethton
The Honorable Mayor Humphrey, Carter County
The Honorable Mayor Eldridge, Washington County

Executive Board Not Present

The Honorable Mayor Lynch, Town of Unicoi
The Honorable Mayor Wolfe, Town of Jonesborough

Executive Staff Present

Pete Peterson, City of Johnson City
John Deakins, Jr., Washington County Highway Superintendent
Jon Hartman for Fred Edens, Elizabethton
Jane Fillers for Eldonna Janutolo, Johnson City Transit

Executive Staff Not Present

Jack Perkins, Carter County Highway Department Superintendent
Bob Browning, Town of Jonesborough
Susan Reid, First Tennessee Development District

Others Attending

Glenn Berry, Johnson City MTPO
Jeff Rawles, Johnson City MTPO
Mike Potter, City of Elizabethton
Anthony Todd, City of Johnson City- Traffic Engineering Manager
Donna Bridwell, Johnson City Transit
Preston Elliott, RPM
Mary Butler, Johnson City Transit
Mike Arsenault, JC Public Works
Angie Carrier, City of Johnson City

Summary of Motions Passed:

- **Approved** minutes from June 6, 2012.
- **Deferred**- Resolution 2012-06- amendment to the FY 2011-2014 TIP to include funding for road resurfacing project at various locations for Johnson City for FY 2012.
- **Approved** FY 2013 Unified Planning Work Program (UPWP) (Resolution 2012-07).
- **Deferred**- Amendment to FY 2011-2014 TIP to include 5309 funding for capital expenses for FY 2012 for Johnson City Transit (Resolution 2012-08). Deferred to August 28, 2012 Board Meeting.

Meeting Minutes:

Call to Order: Meeting called to order at 9:35 a.m. by Mr. Carriger. A sign-in sheet was passed to each person.

Agenda Item 1: The minutes from the June 6, 2012 meeting were reviewed. Mr. Hartman made a motion for the board to approve the document. Mr. Deakins seconded the motion. All approved. Motion carried.

Agenda Item 2:

Consider approval of Self-Certification Resolution

Mr. Berry stated since the two TIP amendments were being deferred to a later meeting date that a Self-Certification did not need to be approved.

Agenda Item 3:

Consider approval of Amendment (Resolution 2012-06) to the FY 2011-2014 TIP to include funding for road resurfacing at various locations for Johnson City for FY 2012. Mr. Berry stated that after a meeting with Federal Highway Administration (FHWA) the previous week he was recommending to defer the TIP amendment to a later date. Mr. Berry explained that the VA Connector Road Project would be evaluated by FHWA in the upcoming weeks and if a decision was made that Local STP funds could be used to fund the construction phase of the VA connector the Board could then decide which project they would like to fund. If Local STP funds could not be used to fund construction for the VA connector, then the TIP would be amended at a later date to include the resurfacing project for Johnson City.

The Board agreed to defer the resurfacing project until a decision could be made for the VA connector project.

Agenda Item 4:

Mr. Berry stated that an Executive Board vote was required to adopt the FY 2013 Unified Planning Work Program (UPWP). He explained that the UPWP runs from October 1, 2012 to September 30, 2013. The Unified Planning Work Program outlines task along with funding amounts, to be conducted in this time period. It also covers all JC MTPO administrative and planning activities for day to day operations. Mr. Berry further explained that the UPWP is reviewed by the Tennessee Department of Transportation, Federal Transit Administration, and Federal Highway. Mr. Berry also noted one new task for the FY 2013 UPWP, TIP Software Database Application. Mr. Berry explained that the MTPO would be exploring the use of a web interface database to maintain TIP projects. He also stated the Nashville MPO was currently using this type of program. Mr. Berry said an outside party would be used in developing this software. Mr. Humphrey made a motion for the board to approve. Ms. Fleming seconded the motion. All approved. Motion carried.

Agenda Item 5:

Consider approval of Amendment to the FY 2011-2014 TIP to include 5309 funding for capital expenses for FY 2012 for Johnson City Transit. Mr. Berry informed the Board and Staff that flooding from the previous week had damaged some of the transit buses, but at this time he was recommending the Board to defer the amendment to a later date. Mr. Berry explained that this would give transit time to receive dollar amounts from TDOT and comply with MTPO public participation procedures. Ms. Fleming made a motion for the board to defer the approval of the transit TIP amendment. Mr. Humphrey seconded the motion. All approved. Motion carried.

Agenda Item 6:

Mr. Preston Elliot gave an update on the Region's 2040 Long Range Transportation Plan (LRTP) regarding population projections, land use current and future, and employment projections for the Johnson City MSA for the transportation model. Mr. Preston also stated to the Board and Staff that the transportation model had been submitted to Bob Rock with TDOT for review.

Agenda Item 7: Other Business/Citizens concerns. Mr. Berry set a tentative Executive Board meeting date for August 28, 2012 @ 9:00am to approve the TIP amendment for Johnson City Transit. He stated he would follow-up with Board members to verify this date.

Agenda Item 8: Mr. Carriger made closing statements, and the meeting was adjourned at approximately 10:15 a.m.